

Helena High School to Helena College degree program:
Legal Support Specialist Certificate of Applied Science

BIG SKY PATHWAY



SUGGESTED HIGH SCHOOL COURSES

9th	Graduation Requirements Workforce/College Prep	English I, Pre-Algebra/Algebra, Earth Science, World Cultures, Elective, Phys Ed1, Electives (2)	Recommended CTE Cluster Foundation Course(s): Basic Computer Skills, Tech Skills, Marketing Ed
	<i>CTE and/or Electives</i>	<i>Basic Computer Skills, Marketing Ed, Art Elective</i>	
10th	Graduation Requirements Workforce/College Prep	English 2, Algebra I/Geometry, Biology, PE/Health	Recommended CTE Pathway Courses: Bengal Business, WORD, Excel, Law and Justice
	<i>CTE and/or Electives</i>	<i>Tech Skills, Bengal Business, Computer Science</i>	
11th	Graduation Requirements Workforce/2-Year College Prep	English 3, American History, Algebra II OR Technical Math	Other Recommended CTE Courses: Accounting Office Management Computer Science
	<i>CTE and/or Electives</i>	<i>Accounting, Office Management, CAPP154 MS Word</i>	
12th	Graduation Requirements Workforce/College Prep	English 4, College Writing, American Government, Algebra II, , College Algebra/Statistics, Electives(2)	Career & Technical Student Organization(s): Bengal Business, BPA
	<i>CTE and/or Electives</i>	<i>Accounting, CAPP156 MS Excel, Psychology/ Social Problems</i>	

ADVANCED LEARNING OPPORTUNITIES

High School to College/Career Linkages

Advanced Placement or IB courses: AP U.S. History; AP Am. Government; AP English Literature, AP English Language, AP Psychology, AP European History, AP Calculus, AP Biology

Dual Enrollment courses: **M121 College Algebra, WRIT121T Technical Writing; WRIT 101 College Writing; M121 College Algebra; Planned: CAPP154 MS Word& CAPP156 MS Excel**

Online courses: Core MTDA High School Credit: M111T Tech Math; WRIT 121T Tech Writing, WRIT 101 College Writing, M121 College Algebra, STAT 216 Intro to Statistics, M145 Math for Liberal Arts

Other:

POSTSECONDARY PROGRAM OF STUDY

	Math	English	Major	Other
Semester 1	College Algebra M121 (3) or OR Business Math M108T (3)	College Writing 1 WRIT 101 or Intro to Tech Writing WRIT121T (3)	Microsoft Excel CAPP156 (3) Legal Terminology OT161 (2)	Keyboarding and Document Processing TASK113 OR MS Word CAPP154 (3)
Semester 2			Advanced MS Word CAPP254 (3) Intro to Legal Research OT165 (2) Intro to Civil Litigation and MT Courts OT223 (2) Customer Service Strategies TASK150 Office Success Strategies TASK210 (3)	Advanced Excel CAPP266 OR Basic MS Access CAPP153 (3)