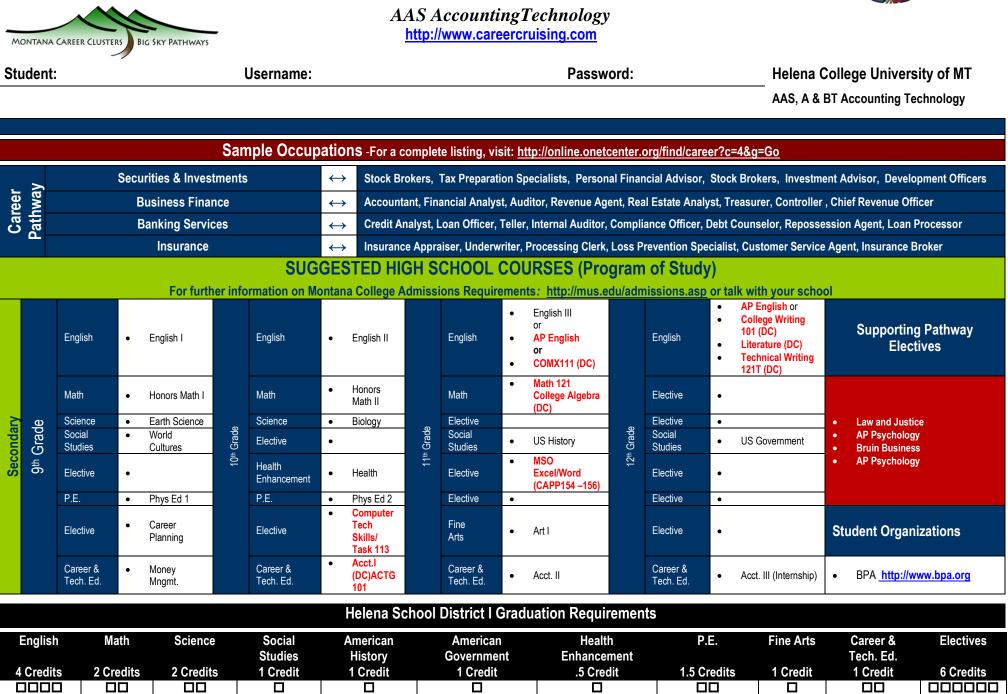
Capital High School and Helena College





ADVANCED LEARNING OPPORTUNITIES

High School to College/Career Linkages Articulated Dual Credit: Accounting 1, English 101 – College Writing, English 121 – Technical Writing, Math 111 - Technical Math, Math 121 – College Algebra (UM Helena), MS Word, MS Excel Advanced Placement courses: AP Lang & Comp 3, AP History, AP European History, AP English IV, AP Government, AP Economics, AP Biology Work-based Learning: Terri Norman – Business Work Coop – Email – tnorman@hsd1.org – Counselors – Jeramie Robinson, Carol Perisho, Jamie Bawden, Chance Ferlicka

On-line Learning: Montana Digital Academy - http://www.montanadigitalacademy.org/

Helena College – University of Montana				
Semester	Math	English	Major	Other
Semester 1 15 Credits	M108T Business Math or M121 College Algebra	WRIT101 College Writing 1 or WRIT121T Technical Writing	ACTG101 Accounting Procedures I BGEN105 Intro To Business	TASK113 Keyboarding & Document Processing or CAPP 154 MS Word
Semester 2 18 Credits			ACTG102 Accounting Procedures II ACTG205 Computerized Accounting BGEN 201 Foundations of Business Ethics	CAPP 156 MS Excel HR110T Career Development or SOCI101 Intro to Sociology or PSYX100 Introduction to Psychology AND electives
Semester 3 18 Credits		COMX111 Intro to Public Speaking	ACTG211 Income Tax Fundamentals ACTG180 Payroll Accounting ACTG201 Principles of Financial Accounting	CAPP266 Advanced MS Excel ECNS203 Principles of Micro/Macro Economics or ECNS201 Microeconomics or ECNS202 Macroeconomics
Semester 4 15 Credits			ACTG 202 Principles of Managerial Accounting ACTG215 Foundations of Gov. and Not for Profit Accounting ACTG299 Capstone: Accounting	ACTG298 Internship or ACTG292 Independent Study or ACTG230 Intro to Statewide Accounting, Budgeting, and Human Resource System (SABHRS) AND BGEN235 Business Law I or BGEN236 Business Law II AND electives
MILITARY				
PROFESSIONAL CERTIFICATE Requires diploma or GED 17 with parental consent; 18			bout	Air Force, Army, Coast Guard, Navy, Marines For more information: http://todavsmilitary.com
APPRENTICESHIP				Medical ReceptionistDCC
CERTIFICATE OF • Requires diploma or GED APPLIED SCIENCE • Must be at least 18 • Minimum 2,000 hours of supervision		ised experience	See the MT Dept of Labor website for more information: http://wsd.dli.mt.gov/apprenticeship/default.asp	
ASSOCIATE'S OF APPLIED SCIENCE DEGREE • Requires diploma or GED • 30-45 credits; limited general edu • Complete in one year or less		ducation credits	Administrative Office Management Specialist—Helena College Office Assistant—Billings, Highlands, and Helena Colleges Office Support—GF College	
BACCALAUREATE DEGREE Requires diploma or GED 60-72 credits; includes 15-25 ge Complete in two years (<i>if prepar</i>		eneral education credits red academically in math and English)	Administrative Assistant—City College, FVCC Business Administration—UMW Business Management/ Entrepreneurship—GF College Business Technology—DCC Call Center Management—FVCC Executive/Legal Administrative Assistant—FVCC Human Resources Management—UMW, FVCC Office Admin & Technology—GF College Office Assistant—Highlands College Small Business Entrepreneurship Tech—Helena College	
Requires 4-year college prep for a 128 credits (approximately) Complete in four years			r admission	Agribusiness—MSU Business Administration—MSUB, MSU, UM, UMW, MSUN Business/EntrepreneurshipSKC Business & Information Tech—MT Tech