

Application for Helena College SGA Business Manager

Name: _____

Program: _____

Date: _____

Please check the correct box next to the Requirements List.

- | Yes | No | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Will you be enrolled for (12) semester credits at the time of this election? |
| <input type="checkbox"/> | <input type="checkbox"/> | If elected, will you maintain at least (12) semester credits during you term in office? |
| <input type="checkbox"/> | <input type="checkbox"/> | At the time of this election will you have a 3.0 GPA? |
| <input type="checkbox"/> | <input type="checkbox"/> | Will you be able to maintain at least a 2.5 GPA during your term in office? |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you taken English Composition? |
| | | If not, what English course(s) have you taken? _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have budgeting and accounting experience? |
| | | If yes, please explain. _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have previous experience in recoding minutes? |
| | | If yes, please explain. _____ |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you proficient in Microsoft Word? |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you proficient in Microsoft Excel? |

Please use the space below to explain why you should be HCSGA Business Manager.