



Application for Student Organization Recognition by Helena College Student Government Association

Date:

Name of organization:

Faculty advisor:

Participating member who is in Student Senate:

Elected Officials: (Please indicate which member will be responsible for taking and posting the meeting minutes)

Dues if applicable:

National or state affiliation: (preferred, but not necessary)

Constitution:

Attach club constitution to this form. Constitution must include:

“Benefits of membership shall not be denied in any manner contrary to federal or state anti-discrimination laws. Organization members are entitled to the rights outlined in Title 49, Chapters One and Two, MCA.”

Finances:

If a club wishes to apply for funds from Student Senate, the club must have a financial account with Helena College to keep balances of money. The Student Senate advisor will assist in setting up this account. Allocation of money from the Student Senate budget to HCSGA recognized groups will be conducted on a case-by-case basis. Proposals for funding will be presented at one meeting and voted upon at the following meeting. Seed money for organizational meetings may be available from student state at the senate’s discretion.

Initial Funding if needed: _____ (Please attach a current balance sheet or indication of funds currently on account with the Business Office)

Signatures needed:

Faculty Advisor _____

Student presenting application to Student Senate: _____

Received by Student Senate Advisor: _____ Date: _____