

ACADEMIC PLANNING & SUPPORT MINUTES

09/11/2025

THURSDAY 10 A.M.

TEAMS

Table 1: Academic Leadership Member List

MEMBERS:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Sandra Bauman , Dean/CEO (CHAIR) | <input checked="" type="checkbox"/> Robyn Kiesling , Exec. Dir. Gen Ed & Transfer |
| <input checked="" type="checkbox"/> Stephanie Hunthausen , Exec. Dir. CTE & DE | <input checked="" type="checkbox"/> Dawn Anderson , Cosmetology Director |
| <input checked="" type="checkbox"/> Sevda Raghieb , Director of Nursing | <input checked="" type="checkbox"/> Michaela Parker , Director of the OTA Program |
| <input checked="" type="checkbox"/> Amy Kong , Director of eLearning & Fac. Dev. | |

Agenda:

Follow-ups from Last Meeting:

- Look at the information Amy has gathered in the file for options (Course Evals Folder)
- Amy will reach out to set up demos for this group.
 - *Done*
- Sandy will reach out to Bryon to bring the faculty evaluation committee back together based on the new CBA. Stephanie will update the language and send it to the union to review.
 - *Done, this work is in progress.*
- Sandy will talk to Seth about the Canvas shell for the Level V promotion portfolio, which should be a PAC function.
 - *Done, Seth will reach out to Amy for technical questions, but will take it to PAC for action.*

Standing Agenda items:

- Review minutes from last meeting
- BC Update –
 - No update today. The meeting is dedicated to the Explorance demonstration.
- Assessment Committee Update
 - No update today.

Mastermind Discussion:

- Demonstration of the course evaluation tool *Explorance*.
 - Vendor provided an overview of functionality and will follow up with cost information.

Follow-ups:

- Amy will post a survey of the use of the Explorance tool for directors to complete.