



ACADEMIC PLANNING & SUPPORT MINUTES

09/25/2025

THURSDAY 10AM

Teams

MEMBERS:

- | | |
|---|--|
| ☒ Sandra Bauman , Dean/CEO (CHAIR) | ☒ Robyn Kiesling , Exec. Dir. Gen Ed & Transfer |
| ☒ Stephanie Hunthausen , Exec. Dir. CTE & DE | ☒ Dawn Anderson , Cosmetology Director |
| ☒ Sevda Raghieb , Director of Nursing | ☒ Michaela Parker , Director of the OTA Program |
| ☒ Amy Kong , Director of eLearning & Fac. Dev. | |

Agenda

Follow-ups from Last Meeting:

- Amy will post a survey of the use of the Explorance tool for directors to complete.
 - *Done*

Standing Agenda Items:

- Review minutes from last meeting (will post to the web next Monday)
- BC Update – no update today, meeting dedicated to demo
- Assessment Committee Update – no update today, meeting dedicated to demo

Mastermind Discussion:

- Demo of course evaluation tool Watermark. Vendor provided an overview of functionality. Will follow up with cost information.

Follow-ups:

- Amy will post a survey of the use of the Watermark tool for directors to complete.