ADVISING COMMITTEE MEETING
Minutes
Room 131, 11 am-12 pm, 12/16/2016

In attendance: ☐ Henry, Rick
☒ Moyer, Matthew
☒ Thompson, Greg
☒ Turner, Patrick
☒ Walborn, Joyce
☐ Wilcockson, Ann

Also in Attendance: Tammy Burke, Robyn Kiesling
Recorder: Cooper, Lori

AGENDA

o Presentation-Patrick Turner
o Professional Articles/Journals
o Mission Statement
o Faculty Survey
o Assessment of Advising

NEW BUSINESS

o Advising Presentation
  ▪ Definition of Advising
    • Academic Advising is an educational process that seeks to prepare students for their careers, citizenship, and lives.
  ▪ Different types of Advising
    • Appreciative advising
    • Developmental advising
    • Prescriptive advising
    • Intrusive (proactive)

The committee discussed the fact that a large percentage of faculty and staff do not know that there are different types of advising methods. Professional development will be needed to deliver quality advising to our students.

o Professional Articles/Journals
  ▪ NACADA articles – comprehensive resource of information on advising

The committee members were asked to read specific articles over the break. The articles will serve as a reference throughout our committee discussions.

o Mission Statement
  ▪ Identify objectives and learning outcomes
The committee received two examples of mission statements which will be referenced to develop Helena College’s advising mission statement, objectives, and learning outcomes.

- **Faculty Survey**
  - Individual advising vs group advising
  - The majority of faculty surveys (General Studies) indicated that one-on-one advising was preferred over group advising.
  - Trades and Nursing was not surveyed. Results may have been different for these groups/departments.

- **Assessment of Advising**
  - History of Advising (Helena College)
    - Group Advising – large number of students advised at one time
    - Student Support Center intake advising (1st time students, 18 credits vs. faculty advising in first semester)
    - One-on-one – availability and program
  - Advising Efforts
    - Intentional Interaction
    - Student Centered
    - Collaborative-Partnership
    - Matching needs to college resources
    - Empower students

**ADDITIONAL BUSINESS**

- **Professional Development**
  - Assess advisor professional development needs

- **Advising**
  - Student and advisor responsibility; Retention; Persistence
  - Survey student to determine advising needs and opinions

**DELIVERABLES**

- **PowerPoint** – share with committee members - Dr. Turner
- **Goals** – Committee members send mission statement ideas to Dr. Turner and Joyce Walborn

**NEXT MEETING**

- **Tentative date - January 20th**