



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes
MS Teams: 8/27/2025 4pm

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

☒ Phillip Sawatzki (Chair)
☐ Sandra Bauman
☒ Keri Jaynes
☒ Sarah Dellwo
☒ Wes Walker
☒ Laura Senn
☒ Sevda Raghib
☒ Tod Dumas

☒ Stephanie Hunthausen
☒ Robyn Kiesling
☒ Amy Kong
☒ Bryon Steinwand
☒ Michaela Parker
☒ Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip calls the meeting to order at 4:01 p.m.

II. Review of Minutes from May 5th, 2025 and June 26th, 2025

Keri moved to approve the minutes as read from 5/5/25, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

Tod moved to approve the minutes as read from 6/26/25, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

Working on the process of pathways and figuring out the issues that occurred last academic year.

IV. New Business:

A. Curriculum Changes (New Courses)

a. OTA 101

Introduction to OT course. Key concepts that inform clinical reasoning will be integrated with the profession's domain and process. Students will explore how various frames of reference apply to different client populations and practice settings.

Tod moved to approve the new course OTA 101, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. OTA 120

This course explores the fundamental concepts of task, activity, and performance analysis. Students will learn essential techniques for grading and adapting tools, materials, and environments to enhance occupational performance across diverse populations.

Keri moved to approve the new course OTA 120, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. OTA 130 + Social Science Gen Ed Core Designation

The overall justification is presented in the first outcome. The first outcome is to have awareness of major perspectives in social and individual behavior.

Tod moved to approve the Social Science Designation, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

Looks at the physical, psychological, and cognitive growth over the lifespan in a human.

Amy moved to approve the new course OTA 130, Tod seconded the motion.

All in favor, none opposed, none abstained: motion carried.

d. OTA 200

Level 1 fieldwork course with opportunities to observe and use the model of practice under supervision. 40 hours of placement under the sites that agreed upon the partnership. [The Y, Summer Camps]

Keri moved to approve the new course OTA 200, Laura seconded the motion.

All in favor, none opposed, none abstained: motion carried.

e. OTA 201 + Natural Science Gen Ed Core Designation

The first justification meets all of the outcomes. This course will provide students with a foundational understanding of human anatomy, physiology, biomechanics, and kinesiology as they apply to daily life.

Tod moved to approve the Natural Science Designation, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

This course is a lecture and lab that integrates the principles of movement as they relate to occupational performance using basic human biology principles.

Amy moved to approve the new course OTA 201, Tod seconded the motion.

All in favor, none opposed, none abstained: motion carried.

f. OTA 210 + Psychological Science Gen Ed Core Designation

It meets the outcomes by cultivating student awareness of major psychological perspectives and their influences on individual and group behavior.

Tod moved to approve the Psychological Science Designation, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

Students will explore key approaches and treatment use of mental health care in their application within occupational therapy. That's something that we have to incorporate with our ACOTE standards is looking at group treatment settings. Heavy focus on mental health as well.

Amy moved to approve the new course OTA 210, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

g. OTA 220 + Natural Science Gen Ed Core Designation

Meets the outcomes by teaching students to understand and apply scientific principles underlying musculoskeletal and cardiopulmonary conditions, and their impact on occupational performance. Will be able to apply data to real-world clinical scenarios.

Tod moved to approve the Natural Science Designation, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

This course covers the principles and practice of physical health. This is also a lecture and lab course, that examines biological, psychological, and social models of physical health and wellness, emphasizing common diagnoses and pathologies. Adult rehab and geriatric practices are heavy in this course.

Keri moved to approve the new course OTA 220, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

h. OTA 225

This course is really going to get into the intervention strategies and OT practice. Students will develop a toolbox of treatment techniques that they can use to enhance client engagement. We'll explore preparatory activities for OT participation. That's where they're really going to learn about training in activities of daily living, instrumental activities of daily living, which is like cooking.

Tod moved to approve the new course OTA 225, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. OTA 230

This is a lecture lab again, where they will explore OT in pediatrics. Settings and in the field of pediatrics, they will examine common disabilities, diagnoses, and treatments in various settings, including schools, school districts, and pediatric clinics.

Keri moved to approve the new course OTA 230, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. OTA 235

This is the advanced course for those who have passed Human Occupations One. They will further develop their intervention and treatment skills. This is also where we will have more hands-on scenarios and simulations, and this is where they will learn their physical agent modalities. They'll be doing splinting, they'll be doing ultrasound, E SIM, all that kind of stuff in this course.

Tod moved to approve the new course OTA 235, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

k. OTA 240 + Humanities Gen Ed Core Designation

This course supports the credential outcomes by encouraging students to critically analyze and interpret diverse human expressions and values through scholarly research, ethical reasoning, and professional engagement. By exploring various worldviews and applying imaginative expression to real-world occupational therapy scenarios, students learn to appreciate artistic and cultural diversity while developing professionalism and advocacy skills essential to their field.

Amy moved to approve the Humanities Designation, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

This is our professional issues and ethical considerations course. This will be taken in their third semester before they go out on field work. They are going to talk about ethics in the profession, professional issues that come up. We'll also be talking about professional advocacy.

Tod moved to approve the new course OTA 240, Wes seconded the motion. All in favor, none opposed, none abstained: motion carried.

l. OTA 251 & OTA 252

251 and 252 are 2 halves of the fieldwork hours that the students will have to complete. They consist of the same outcomes. A motion was made to bundle these courses together. Tod moved to approve the bundle of the 2 courses, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

Level 2 fieldwork, where they get to practice their OTA skills under supervision. Their supervised hours can be under an OT or and OTA. The total credit hours for this course are 315 hours.

Tod moved to approve the new courses OTA 251 and 252, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

m. OTA 299

Capstone course in their 4th semester. A weekly check in with the director to Reflect and articulate their fieldwork experience, develop their skills, and discuss how they've contributed to the field of OT through their clinical experiences.

Keri moved to approve the new course OTA 299, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

B. Curriculum Changes (Revisions)

a. ARTZ 102

Discuss at the next meeting

b. SW100

Discuss at the next meeting

c. EDU 231

Discuss at the next meeting

d. MUSI 203



Discuss at the next meeting

e. MUSI 101

Discuss at the next meeting

f. WRIT 104

Discuss at the next meeting

C. Pathway Changes

None to discuss at this time.

D. Discuss Future Meeting Days/Times

Proposal: in person

Fridays at 1:45-2:45.

Starting Friday, September 12th and then biweekly starting after that.

VI. Adjournment

The meeting adjourned at 5:15. Keri made a motion to adjourn, and Laura seconded the motion.