



ACADEMIC STANDARDS AND CURRICULUM REVIEW COMMITTEE

Minutes

Wednesday, April 1, 2026

DON 122 and Teams: 2:00-3:00 p.m.

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals.

In attendance:

- Phillip Sawatzki (Chair)
- Sandra Bauman
- Keri Jaynes
- Sarah Dellwo
- Wes Walker
- Laura Senn
- Sevda Raghbi
- Tod Dumas

- Stephanie Hunthausen
- Robyn Kiesling
- Amy Kong
- Bryon Steinwand
- Michaela Parker
- Dawn Anderson

Recorder: Kylie Carr

I. Call to Order

Phillip called the meeting to order at 2:04 p.m.

II. Review of Minutes from Wednesday, March 11, 2026

Laura moved to approve the minutes from 3/11/2026, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.

III. Old Business:

A. Database (Bryon S)

No updates to give at this time.

IV. New Business:

A. Keri Jaynes as Vice Chair

The committee has needed a vice chair this year, and Keri has been taking over duties to fulfill this position.

Tod made a motion to accept Keri as the new vice chair of the committee, Amy seconded the motion, and Bryon moved by acclamation. All in favor, none opposed, none abstained: motion carried.

- B. Curriculum Changes (Revisions) *NOTE:** [As stated in the 10/3/25 meeting, any Gen Ed Core Form that is approved, the revision of the course is also automatically approved if that is the only revision to the course.]
- a. Revision to CSCI257**

The advisory council recommended that SOAP/XML web services should not be covered in the course, so this was taken out of the course outcomes. Tod moved to approve the revision to CSCI257, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - b. Revision to MART145**

The humanities and fine arts designations were taken off because they are no longer needed for this course. Keri moved to approve the revision to MART145, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - c. Revision to MCH234**

The course outcomes were updated. Some were taken out, and some were added to match the work that the students are doing in this course. Some grammatical updates were made by the committee. Amy moved to approve the revision to MCH234, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - d. Revision to MCH235**

The course outcomes were updated and revised. These outcomes went from a total of 10 to 11. Some grammatical updates were made by the committee. Keri moved to approve the revision to MCH235, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - e. Revision to MCH231**

The course outcomes were updated and revised. The total outcomes went from a total of 15 down to 10. Some grammatical updates were made by the committee. Amy moved to approve the revision to MCH231, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - f. Revision to MCH232**

The course outcomes were revised and updated. The total outcomes went from 10 to a total of 11 now. Laura moved to approve the revision to MCH232, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - g. Revision to MCH230**

The course outcomes were revised and updated. Laura moved to approve the revision to MCH232, Keri seconded the motion. All in favor, none opposed, none abstained: motion carried.
 - h. GenEdCore FineArts ARTZ231 and Revision to ARTZ231**

All 4 outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form to it.

Keri moved to approve the GenEdCore FineArts form and the revision to ARTZ231, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

i. GenEdCore FineArts ARTZ224 and Revision to ARTZ224

All 4 of the outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form.

Tod moved to approve the GenEdCore FineArts form and the revision to ARTZ224, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

j. GenEdCore FineArts GDSN149 and Revision to GDSN149

All 4 of the outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form.

Tod moved to approve the GenEdCore FineArts form and the revision to GDSN149, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

k. GenEdCore FineArts MART122 and Revision to MART122

All 4 of the outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form.

Tod moved to approve the GenEdCore FineArts form and the revision to MART122, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

l. GenEdCore FineArts MART112 and Revision to MART112

All 4 of the outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form.

Tod moved to approve the GenEdCore FineArts form and the revision to MART112, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

m. GenEdCore FineArts MART101 and Revision to MART101

All 4 of the outcomes are addressed in the justifications. The only revision to this course is adding the gen ed core form.

Tod moved to approve the GenEdCore FineArts form and the revision to MART101, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

n. GenEdCore FineArts ARTZ284

All of the outcomes are addressed in the justifications for this form for the new art course.

Amy moved to approve the GenEdCore FineArts form for ARTZ 284, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

o. New Course ARTZ284

To be more aligned with media arts transfer pathways, this course allows students on a media arts pathway a 200-level course that is required by 4-year institutions for those seeking media arts and /or graphic design. Some grammatical edits made by the committee.

Laura moved to approve the new course ARTZ284, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

C. Pathway Changes [NOTE: As stated in the 1/9/2026 meeting, all full-time and part-time pathways that have the same changes will be approved together for the rest of the academic year].

a. Accounting Transfer to UM (AAS) 2627

Added some new courses to this pathway and changed some of the existing ones to different courses that we offer to align with our Accounting AAS pathway.

Keri made a motion to approve the changes to the Accounting Transfer pathway to UM, Bryon seconded the motion. All in favor, none opposed, none abstained: motion carried.

b. Art Transfer Pathway to MSU (AA) 2627

A new course, ARTZ284, is being added to this pathway. Some additional cleanup was done to align with what MSU requires our transfer students to take.

Tod made a motion to approve the changes to the Art Transfer pathway to MSU, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

c. Art Transfer Pathway to UM (AA) 2627

A new course, ARTZ284, is being added to this pathway. Some additional cleanup was done to align with what UM requires our transfer students to take.

Laura made a motion to approve the changes to the Art Transfer pathway to UM, Tod seconded the motion. All in favor, none opposed, none abstained: motion carried.

d. Elementary Education Transfer Pathway to UM (AS) 2627

Taking the new EDU 222 course in the second semester. The order in which the courses are shown was changed, and some gen ed courses were moved around to align with the full-time faculty schedule.

Tod moved to approve the changes to the Elementary Education pathway to UM, Laura seconded the motion. All in favor, none opposed, none abstained: motion carried.

e. Elementary Education Transfer Pathway to UM Western (AS) 2627



Taking the new EDU 222 course in the second semester. The order in which the courses are shown was changed, and some gen ed courses were moved around to align with the full-time faculty schedule.

Tod moved to approve the changes to the Elementary Education pathway to UM Western, Amy seconded the motion. All in favor, none opposed, none abstained: motion carried.

V. Adjournment

Tod made a motion to adjourn the meeting, and Laura seconded the motion. The meeting was adjourned at 2:58 p.m.