BUDGET COMMITTEE
Minutes
Room 112 – 11/18/2015

☐ Russ Fillner, Assistant Dean Fiscal and Plant
☐ Daniel Bingham, Dean/CEO (ex-officio)
☐ Jeff Block, Information Technology
☐ Mike Brown, Institutional Research
☐ Rick Caron, Gen Ed & Business Department Chair
☐ Val Curtin, Financial Aid
☐ Sarah Dellwo, Gen Ed & Business Department Chair
☐ Della Dubbe, Library
☐ Chad Hickox, Associate Dean for Academics
☐ Robyn Kiesling, Gen Ed & Business Department Chair
☐ Mary Lannert, Continuing Education
☐ Barb McAlmond, Gen Ed & Business Department Chair
☐ Karina Moulton, Staff Senate
☐ Karen Raphael-Conley, Faculty Senate
☐ Sandy Sacry, Nursing
☐ Matt Schmidt, Facilities
☐ Elizabeth Stearns-Sims, Assistant Dean Student Services
☐ Maggie Steffens, Student Senate
☐ Mike Wiederhold, Fire and Rescue
☐ Maia Zelenak, Business Services
☐ vacant, Trades Department Chair
☐ vacant, Disabilities and Veteran Affairs

Summer Marston, Recorder/Minutes (ex-officio)

Review of FY15
Document titled FY15 Operating Budget Outcomes in the Everyone drive, Finance folder, 2014-2015 AY Budget. Approved budget column is final budget entered into Banner. CUR contains actual amount spent. Budget Committee members are to go through their budgets and explain variances from budgeted or determine if coding issues.

Russ discussed the layoffs announced at UM the day before. Unsure exactly how it will affect HC. The goal of Leadership is to design a budget that does not involve the loss of people. Russ asked committee members to review the current year’s budget and to see if some things can be done without to carry that money forward to next year.

Everyone on campus must do what they can to help recruit, retain, and assist students with completion. Over twice as many students have dropped this year than at this time last year. Many students withdrew right away, others withdrew after the second disbursement. A significant amount withdrew for work. Need to meet the needs of those students to provide more classes early, morning, and weekends. Competency-based program in office technology likely to start in January. This will be a strictly on-line program with three sixteen week terms during the academic year. A flat fee will be charged to the students and the students will be allowed to complete as many credits as they can during that sixteen week period. Adjunct instructors will be assigned to the courses during this pilot program. Allows students with work experience to earn a degree with the knowledge they already have and to work at their own pace.

Nearing the end of the accreditation cycle. Budget committee work is very important, more than just approving a budget, but also have to show how we allocate resources in terms of our goals. Assessment and outcome pieces are tied, need the committee to give details why over/under spent to show HC is thoughtful how we allocate our resources.

Committee discussed students who have withdrawn. Rick C is currently pulling together some data, Mike stated he could pull some additional data to help determine what HC can do to help these students.

Next meeting
• Review budget outcomes and bring explanations to the next meeting.
• Look at FY16 budget to determine if anything can be removed to carry the money forward to next year’s budget.