

## CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, APRIL 7, 2025

Monthly on the First Monday from 2:00 to 3:00 p.m.

DON 202

MEMBERS:

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| <ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> <b>Sandra Bauman</b>, Dean/CEO</li> <li>• <input checked="" type="checkbox"/> <b>Kelley Turner</b>, Exec. Dir. Of Operations</li> <li>• <input checked="" type="checkbox"/> <b>Cari Schwen</b>, Exec. Dir. Fiscal Services</li> <li>• <input checked="" type="checkbox"/> <b>Valerie Curtin</b>, Exec. Dir. Compliance/Fin. Aid</li> <li>• <input checked="" type="checkbox"/> <b>Jessie Pate</b>, Dir. IR/Effectiveness</li> <li>• <input checked="" type="checkbox"/> <b>Abigail Rausch</b>, Director of Marketing</li> <li>• <input checked="" type="checkbox"/> <b>Robyn Kiesling</b>, Exec. Dir. Gen Ed &amp; Transfer</li> <li>• <input checked="" type="checkbox"/> <b>Sarah Dellwo</b>, Exec. Dir. Enrollment</li> <li>• <input checked="" type="checkbox"/> <b>Kris Goss</b>, Dir. Library Learning Hub</li> <li>• <input checked="" type="checkbox"/> <b>Ann Willcockson</b>, Dir. TRIO &amp; Retention</li> <li>• <input checked="" type="checkbox"/> <b>Dawn Anderson</b>, Dir. Cosmetology</li> </ul> | <ul style="list-style-type: none"> <li>• <input type="checkbox"/> <b>Stephanie Hunthausen</b>, Exec. Dir. CTE/DE</li> <li>• <input checked="" type="checkbox"/> <b>Melissa Mousel</b>, Staff Senate President</li> <li>• <input type="checkbox"/> <b>Jeri Bucy</b>, Director of CEC</li> <li>• <input type="checkbox"/> <b>Seth Roby</b>, Fac. Senate Pres.</li> <li>• <input checked="" type="checkbox"/> <b>Amy Kong</b>, Dir. eLearning &amp; Faculty Dev.</li> <li>• <input checked="" type="checkbox"/> <b>Debra Rapaport</b>, Director of Nursing</li> <li>• <input type="checkbox"/> <b>Katelynn Eberhardt</b>, Director of Student Wellbeing</li> <li>• <input checked="" type="checkbox"/> <b>Jason Grimmis</b>, Director of Crisis &amp; EM</li> <li>• <input checked="" type="checkbox"/> <b>Mel Ewing</b>, CIO</li> <li>• <input checked="" type="checkbox"/> <b>Michaela Parker</b>, Dir. OTA Program</li> <li>• <input checked="" type="checkbox"/> <b>Paige Payne</b>, Exec. Asst. (Recorder)</li> </ul> |
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### Mastermind Discussion:

#### Cari Schwen: Budget Update

- Cari Schwen presented the Q3 Financial Snapshot
  - Current Unrestricted Budget to Actual highlights:
    - Spring revenue is \$29K over the projected revenue.
    - Due to the change in how the summer revenue is calculated, HC was preparing to cover a 50K shortfall. Since the spring revenue is more than expected plus other savings, HC will have to cover only \$17,700.
  - Restricted Budget to Actual
    - If Facilities spend over their budget, Cari transfers funds to cover the excess.
  - Mandatory Fee Recommendations
    - The Technology 2.5 fee will be \$24 and not part of the 3% increase.
    - The recommendations were approved by the ASHC. Final approval by the BOR.
  - FY26 Revenue Projections
    - Cari projected the following scenarios
      - 3% increase in tuition with no change in appropriation = \$8,483,777.63
      - 0% increase in tuition with no change in appropriation = \$8,424,177.33
        - The difference of \$59,600.30
    - HC will receive \$253,124.36 for MUS 12Free initiative.
- Concerns:
  - Tariffs
  - Enrollment impacts from federal changes.
  - Banner cost. FY26 cost will be \$355,115. Current funding will be \$250,000.

## **Jason Grimmis: Campus Safety and Beyond**

- PowerPoint Highlights
  - Regroup link is <https://helenacollge.app.regroup.com/login>
    - Be sure you are in the emergency text alert system.
  - Sign up for Helena/L&C County Smart 911 at <http://www.smart911.com> to receive alerts
    - Add a safety profile, household, medical history, pet and service animal, and vulnerable needs information and emergency contacts.
  - Raise your level of awareness.
  - Reviewed Cooper's color codes for situational awareness.
    - White – relaxed
    - Yellow – relaxed but aware
    - Orange – a potential threat
    - Red – Immediate threat of danger
  - Emergency Procedures
    - Fire and earthquake.
    - Shooter in the building.
    - Medical incidents.
    - Fights