

## CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, MAY 5, 2025

FIRST MONDAY OF THE MONTH FROM 2:00 TO 3:00 P.M.

DON 207

Table 1: Member List

<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> Sandra Bauman, Dean/CEO</li> <li>• <input checked="" type="checkbox"/> Kelley Turner, Exec. Dir. Of Operations</li> <li>• <input checked="" type="checkbox"/> Cari Schwen, Exec. Dir. Fiscal Services</li> <li>• <input type="checkbox"/> Valerie Curtin, Exec. Dir. Compliance/Fin. Aid</li> <li>• <input checked="" type="checkbox"/> Jessie Pate, Dir. IR/Effectiveness</li> <li>• <input checked="" type="checkbox"/> Abigail Rausch, Director of Marketing</li> <li>• <input type="checkbox"/> Robyn Kiesling, Exec. Dir. Gen Ed &amp; Transfer</li> <li>• <input type="checkbox"/> Sarah Dellwo, Exec. Dir. Enrollment</li> <li>• <input checked="" type="checkbox"/> Kris Goss, Dir. Library Learning Hub</li> <li>• <input checked="" type="checkbox"/> Ann Willcockson, Dir. TRIO &amp; Retention</li> <li>• <input type="checkbox"/> Dawn Anderson, Dir. Cosmetology</li> </ul>	<ul style="list-style-type: none"> <li>• <input type="checkbox"/> Stephanie Hunthausen, Exec. Dir. CTE/DE</li> <li>• <input type="checkbox"/> Melissa Mousel, Staff Senate President</li> <li>• <input type="checkbox"/> Jeri Bucy, Director of CEC</li> <li>• <input type="checkbox"/> Seth Roby, Fac. Senate Pres.</li> <li>• <input checked="" type="checkbox"/> Amy Kong, Dir. eLearning &amp; Faculty Dev.</li> <li>• <input type="checkbox"/> Debra Rapaport, Director of Nursing</li> <li>• <input checked="" type="checkbox"/> Katelynn Eberhardt, Director of Student Wellbeing</li> <li>• <input checked="" type="checkbox"/> Jason Grimmis, Director of Crisis &amp; EM</li> <li>• <input checked="" type="checkbox"/> Mel Ewing, CIO</li> <li>• <input checked="" type="checkbox"/> Michaela Parker, Dir. OTA Program</li> <li>• <input checked="" type="checkbox"/> Cheryl Ravenscroft, Director of K12 Partnerships</li> <li>• <input checked="" type="checkbox"/> Paige Payne, Exec. Asst. (Recorder)</li> </ul>
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### Mastermind Discussion:

#### Successes:

Mel Ewing, IT:

- The collaboration between eLearning and our Canvas rollout was outstanding. Mel is looking forward to Banner and the new Fischer printers.

Robyn Kiesling, Gen Ed:

- Two successful hires. One for Accounting and the other for Business will start in Fall 2025. (from Robyn via Sandy)

Michaela Parker, OTA:

- Building blocks all coming together, prefix accepted, curriculum development well underway, and the visits to other programs have been informative.

Cheryl Ravenscroft, K12:

- The student panels were remarkable. Next year's plans include career readiness.

Ann Willcockson, TRIO/MT10:

- Retention initiatives were successful and had good student feedback. The initiatives include: Gleen, Careerlaunch, and Timely Care.

Kelley Turner, Operations:

- Tommi stepped up and filled the gaps by working on closer team dynamics in facilities. Jason has filled a huge gap in safety. He is a true professional

Jason Grimmis, Crisis Management:

- Pleased that the EOP is completed. He has learned so much about higher education. The training sessions have gone well, and relationships have been established in all communities. Jason taught at an elementary school in Dillon. HC has invested in him.

Katelynn Eberhardt, Student Wellbeing & Engagement:

- Students updated the ASHC bylaws, which was a HUGE win, because the bylaws were outdated and are clear and defined. Katelynn is looking forward to making Healthy Colleges Montana more meaningful and accessible to HC students.

Cari Schwen, Fiscal:

- The conversion implementations in GrizMart are finally smoothing out and are efficient. Nelnet made a big difference in the ability to support students on the billing side (bills and payment plans). Soon, refunds will convert from paper checks to direct deposits, and the business office will move to paperless billing.

Kris Goss, LLH:

- Kris and staff are making the LLH welcoming and reliable for all segments of our community with extended hours, better web information, new programming, new and relevant materials, both physical and electronic, academic support, meetings with faculty, partnerships with the campus teams, and other libraries. Next year, the LLH will continue creating a culture of engagement, online and onsite.

Jessie Pate, IR & Effectiveness:

- The CCSSE was administered in person with a 75% response rate (over 300 students participated compared to 60 students in the past), the assessment committee made progress on PLOA (all mapped, big progress), and eLumen Insights for Learning Outcomes will provide a lot more data. Next year, Jessie will continue to cement all institutional assessment processes and data dashboards

Amy Kong, eLearning & Faculty Development:

- The transition from Moodle to Canvas is complete. eLearning, when paired with IT, prepared the college for the transition, and upon implementation, it proved very successful. Bringing on Sophia Romanic as a full-time Canvas administrator was a huge benefit because she has a teaching background, and the collaboration with IT was great. In the coming year, eLearning will work with Jessie Pate to prepare for the future assessment event and with the accessibility project with the LLH.

Abby Rausch, Marketing:

- Received good media coverage, changed strategy for promotion in addition to regular TV and radio ads to sponsorships to get our name out there which is a great way to reach an audience who might not be looking for information on the college; reworked the HC organizational chart; finished all the one-sheets for trades to promote our programs; great training on crisis communication; great new swag and signage; social media consultant Danielle Wineman gave HC a better presence and freed up time; next year she will work more closely with the salon. Marketing has been collecting a lot of students' highlights to use for promotion and ads.

Deb Rapaport, Nursing:

- 100 % NCLEX pass rate (from Deb via Sandy)



Stephanie Hunthausen, Trades:

- Positive onboarding experience with the new instructor this year. Provides a good model for bringing on instructors. (from Stephania via Sandy)

Sandra Bauman, Dean's Office:

- The feedback from the CESS was very helpful. First, people are generally feeling satisfied and supported in their positions, which is great. The survey also showed that there needs to be improvement in the new employee onboarding. The feedback led to the formation of a new task force.