

CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, DECEMBER 1, 2025

First Monday of the month from 2:00 to 3:00 p.m.

DON 207

Table 1: Campus Coordinating Committee Members

<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Sandra Bauman, Dean/CEO • <input checked="" type="checkbox"/> Kelley Turner, Exec. Dir. Of Operations • <input checked="" type="checkbox"/> Cari Schwen, Exec. Dir. Fiscal Services • <input checked="" type="checkbox"/> Valerie Curtin, Exec. Dir. Compliance/Fin. Aid • <input checked="" type="checkbox"/> Jessie Pate, Dir. IR/Effectiveness • <input checked="" type="checkbox"/> Abigail Rausch, Director of Marketing • <input checked="" type="checkbox"/> Robyn Kiesling, Exec. Dir. Gen Ed & Transfer • <input checked="" type="checkbox"/> Sarah Dellwo, Exec. Dir. Enrollment • <input checked="" type="checkbox"/> Kris Goss, Dir. Library Learning Hub • <input checked="" type="checkbox"/> Ann Willcockson, Dir. TRIO & Retention • <input checked="" type="checkbox"/> Dawn Anderson, Cosmetology 	<ul style="list-style-type: none"> • <input checked="" type="checkbox"/> Stephanie Hunthausen, Exec. Dir. CTE/DE • <input checked="" type="checkbox"/> Stephanie Ratchford, Staff Senate President • <input checked="" type="checkbox"/> Cheryl Ravenscroft, K-12 Partnerships Director • <input type="checkbox"/> Seth Roby, Fac. Senate Pres. • <input checked="" type="checkbox"/> Amy Kong, Dir. eLearning & Faculty Dev. • <input checked="" type="checkbox"/> Sevda Raghbir, Director of Nursing • <input type="checkbox"/> Katelynn Eberhardt, Director of Student Wellbeing • <input type="checkbox"/> Jason Grummis, Director of Crisis & EM • <input checked="" type="checkbox"/> Mel Ewing, CIO • <input checked="" type="checkbox"/> Michaela Parker, Dir. OTA Program • <input checked="" type="checkbox"/> Tommi Haikka, Director of Facilities • <input checked="" type="checkbox"/> Paige Payne, Exec. Asst. (Recorder)
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Mastermind Discussion:

LLH Trends and Usage by Kris Goss

- An 8-page public facing Operations Policy was created to provide the general framework for the LLH Operations
 - Defined the rights of dual enrollment students as college students even though they are minors. Parents cannot ask to redact a book or program.
- An Operations Procedures internal document was created to provide specific guidance for each area of the LLH Operations.
- 2025 Calendar Year Reflections
 - The staff meet bi-weekly to review operations, discuss emerging issues and ensure the LLH is a welcoming gracious space.
 - Research Award expanded to projects and presentations.
 - Publicizing New Additions
 - Printers are updated and efficient.
 - Streamlined the webpage
 - Hours expanded
 - Career Assistance
 - Academic Recovery
 - Expanded dual enrollment involvement and communication.
 - Communication and website enhancements.
 - Expanded Airport library services
 - Serving students with families.
 - Library rewards program.
 - Academic Support Services
 - Library Research Tutorial
 - Events and Programming
 - DIY Library and Creation Lab
- Usage Statistics

- 8-9% Increase since last year.
- 201 new books purchased.
- Academic coaching visits have increased since Spring 2025
- Tutor visits are slight lower than Spring 2025.
- Door traffic consistent with 2024.
- 2026 Planning
 - Formal adoption of the Archive Policy.
 - Alumni and community engagement.
 - Collect and catalog archival material.
 - Formally launch the Creation Lab
 - Saving Big Sky book event
 - Family literacy event.
 - MT Historical Society partnership.

Deliberate Dialogue (ACUE) (RK)

- *Deliberate Dialogue* is a pedagogical approach that trains educators to facilitate structured, respectful conversations among students on complex or controversial topics.
 - The first-year faculty are currently enrolled in Deliberate Dialogue
 - In 2026, all of the Campus Coordinating members will be asked to complete the course.
 - Short course starts in January. Online five one-hour courses.
 - Complete by April, certification, then there will be a survey.
 - Anyone in your area/staff can take it.
 - There will be some check ins and discussion groups.
- ACUE Commons will be available to all employees.
 - It offers PD and training.
- *Effective Online Teaching Practices* courses and certification are offered by the Association of College and University Educators (ACUE) to help college faculty master evidence-based online teaching practices. These programs teach educators how to create engaging, inclusive, and effective online learning environments by focusing on skills like promoting active learning, designing learner-centered courses, creating productive virtual environments, and fostering student inquiry.
- The *Effective Online Teaching Practices* course will be assigned to the faculty as part of HC's strategy to fulfill the MUS- funded mandate for institutional innovation project to improve on time graduation rates.
 - HC data shows online students are lagging in graduating.
 - The data must be reported by 2027.