

## CAMPUS COORDINATING COMMITTEE MINUTES

MONDAY, DECEMBER 1, 2025

First Monday of the month from 2:00 to 3:00 p.m.

DON 207

Table 1: Campus Coordinating Committee Members

<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> <b>Sandra Bauman</b>, Dean/CEO</li> <li>• <input checked="" type="checkbox"/> <b>Kelley Turner</b>, Exec. Dir. Of Operations</li> <li>• <input checked="" type="checkbox"/> <b>Cari Schwen</b>, Exec. Dir. Fiscal Services</li> <li>• <input checked="" type="checkbox"/> <b>Valerie Curtin</b>, Exec. Dir. Compliance/Fin. Aid</li> <li>• <input checked="" type="checkbox"/> <b>Jessie Pate</b>, Dir. IR/Effectiveness</li> <li>• <input checked="" type="checkbox"/> <b>Abigail Rausch</b>, Director of Marketing</li> <li>• <input checked="" type="checkbox"/> <b>Robyn Kiesling</b>, Exec. Dir. Gen Ed &amp; Transfer</li> <li>• <input checked="" type="checkbox"/> <b>Sarah Dellwo</b>, Exec. Dir. Enrollment</li> <li>• <input checked="" type="checkbox"/> <b>Kris Goss</b>, Dir. Library Learning Hub</li> <li>• <input checked="" type="checkbox"/> <b>Ann Willcockson</b>, Dir. TRIO &amp; Retention</li> <li>• <input checked="" type="checkbox"/> <b>Dawn Anderson</b>, Cosmetology</li> </ul>	<ul style="list-style-type: none"> <li>• <input checked="" type="checkbox"/> <b>Stephanie Hunthausen</b>, Exec. Dir. CTE/DE</li> <li>• <input checked="" type="checkbox"/> <b>Stephanie Ratchford</b>, Staff Senate President</li> <li>• <input checked="" type="checkbox"/> <b>Cheryl Ravenscroft</b>, K-12 Partnerships Director</li> <li>• <input type="checkbox"/> <b>Seth Roby</b>, Fac. Senate Pres.</li> <li>• <input checked="" type="checkbox"/> <b>Amy Kong</b>, Dir. eLearning &amp; Faculty Dev.</li> <li>• <input checked="" type="checkbox"/> <b>Sevda Raghieb</b>, Director of Nursing</li> <li>• <input type="checkbox"/> <b>Katelynn Eberhardt</b>, Director of Student Wellbeing</li> <li>• <input type="checkbox"/> <b>Jason Grimmis</b>, Director of Crisis &amp; EM</li> <li>• <input checked="" type="checkbox"/> <b>Mel Ewing</b>, CIO</li> <li>• <input checked="" type="checkbox"/> <b>Michaela Parker</b>, Dir. OTA Program</li> <li>• <input checked="" type="checkbox"/> <b>Tommi Haikka</b>, Director of Facilities</li> <li>• <input checked="" type="checkbox"/> <b>Paige Payne</b>, Exec. Asst. (Recorder)</li> </ul>
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## Mastermind Discussion:

### LLH Trends and Usage by Kris Goss

- An 8-page public facing Operations Policy was created to provide the general framework for the LLH Operations
  - Defined the rights of dual enrollment students as college students even though they are minors. Parents cannot ask to redact a book or program.
- An Operations Procedures internal document was created to provide specific guidance for each area of the LLH Operations.
- 2025 Calendar Year Reflections
  - The staff meet bi-weekly to review operations, discuss emerging issues and ensure the LLH is a welcoming gracious space.
  - Research Award expanded to projects and presentations.
  - Publicizing New Additions
    - Printers are updated and efficient.
    - Streamlined the webpage
  - Hours expanded
  - Career Assistance
  - Academic Recovery
  - Expanded dual enrollment involvement and communication.
  - Communication and website enhancements.
  - Expanded Airport library services
  - Serving students with families.
  - Library rewards program.
  - Academic Support Services
  - Library Research Tutorial
  - Events and Programming
  - DIY Library and Creation Lab
- Usage Statistics

- 8-9% Increase since last year.
- 201 new books purchased.
- Academic coaching visits have increased since Spring 2025
- Tutor visits are slight lower than Spring 2025.
- Door traffic consistent with 2024.
- 2026 Planning
  - Formal adoption of the Archive Policy.
  - Alumni and community engagement.
  - Collect and catalog archival material.
  - Formally launch the Creation Lab
  - Saving Big Sky book event
  - Family literacy event.
  - MT Historical Society partnership.

## Deliberate Dialogue (ACUE) (RK)

- *Deliberate Dialogue* is a pedagogical approach that trains educators to facilitate structured, respectful conversations among students on complex or controversial topics.
  - The first-year faculty are currently enrolled in Deliberate Dialogue
  - In 2026, all of the Campus Coordinating members will be asked to complete the course.
    - Short course starts in January. Online five one-hour courses.
    - Complete by April, certification, then there will be a survey.
    - Anyone in your area/staff can take it.
    - There will be some check ins and discussion groups.
- ACUE Commons will be available to all employees.
  - It offers PD and training.
- *Effective Online Teaching Practices* courses and certification are offered by the Association of College and University Educators (ACUE) to help college faculty master evidence-based online teaching practices. These programs teach educators how to create engaging, inclusive, and effective online learning environments by focusing on skills like promoting active learning, designing learner-centered courses, creating productive virtual environments, and fostering student inquiry.
- The *Effective Online Teaching Practices* course will be assigned to the faculty as part of HC's strategy to fulfill the MUS- funded mandate for institutional innovation project to improve on time graduation rates.
  - HC data shows online students are lagging in graduating.
  - The data must be reported by 2027.