College Council
3:30 p.m. – 5:20 p.m.
March 9, 2010

Attendees: Dean Bingham, Russ Fillner, Jennifer Skartveit, Suzanne Hunger, Janice Bacino, Art Warner, Steve Lewis, Wyatt Conard, Sarah Dellwo, Joan Schneider, Brandi Foster, Mike Brown, Jeff Block, Kevin Brockbank, Mike Ceartin; Recorder: Winnie Strainer

Budget Update:
- Russ reviewed information received from OCHE
  - The amount UMH was going to have to contribute to the deficit may be cut in ½
- Budget Committee has been trying to cut $400,000 from the Operating Budget and has been able to cut $300,000 and will have a few more meetings to cut the additional $100,000

Enrollment Management Committee Report:
- Mike reviewed the EMC Report (hand out)
  - Enrollment Capacity Study was discussed
    - Each program has been asked their optimal capacity
  - Student demographics was discussed

Spring Enrollment Report:
- Mike reviewed the Spring 2010 Enrollment Summary handout
  - Our retention rate from semester to semester has increased
- Reviewed the following graphs/reports
  - Enrollment Summary
  - New vs Continuing Students
  - New Students by Enrollment Type
  - Enrollment by Age Group
  - Financial Aid Report
  - Recruitment & Advising Report

Tobacco Task Force:
- Kevin reviewed who members of the Task Force are
  - Meeting weekly
  - Recommendation to College Council by April meeting ie; policy
- Jennifer updated that until the policy is written she will not be reviewing the info with Student Senate

Departmental Strategic Plan:
- Kevin handed out the Departmental Strategic Plan Template
- The need for departmental plans were discussed

Learning Management System:
- Jeff reviewed information regarding the Learning Management System
  - System – wide approach ie; Blackboard
- The Learning Management Systems (LMS): Analysis and Summary of RFI Responses dated 11 January 2010 was discussed
  - The requirement for reevaluation of the LMS is expiration of master contract with Blackboard
  - UMH will no longer be able piggy-back on UM’s contract
  - Jeff reviewed the potential costs

Print Management Update:
  - Jeff reviewed options for the student printing quotas (handouts)
  - Council was asked for feedback
  - Item will be discussed at length during the April meeting

Employee Recognition Lunch/Award:
  - Steve handed out the UM-Helena Employee Recognition Program guidelines and nomination form
  - Open to all employees to include contract professionals
  - Chili Cook Off is on Thursday
  - Joan asked about adjuncts
    - Dean Bingham suggested presenting a plaque for a long-term adjunct

Staff Senate:
  - Adding of members ie; 1 year contract employees
  - Jennifer S. did some research and found a that there is a Professional Council that may be formed
    - Wyatt is fairly positive that Staff Senate doesn’t want contract professionals as part of the Staff Senate

Helena Valley Timing Association:
  - Car Show this summer needs volunteers
  - The more volunteers for the event this summer means more scholarship money for students
  - Dean Bingham asked for clarification as to where the volunteer pay goes to

Mission and Core Themes:
  - Dean Bingham reviewed the Timeline that was discussed at the last meeting
    - The timeline will be sent to Council members
  - May 10th will be the Lincoln School service project day (during an IR Day)

Meeting adjourned