



Quality of Work Life
January 20, 2023 | 11:00 am | TEAMS

Employees of Helena College who are happy, healthy, both mentally and physically, and positively involved in our campus community are better able to support our students' success. Therefore, our mission is to encourage and promote camaraderie and an inclusive supportive workplace for all.

Minutes

Attending the meeting:

Melanie Heinitz, Mary Twardos, Cari Schwen, Phil Sawatzki, Rick Henry, Trish Pierson, Christy Stergar, Robyn Kiesling.

I. Review of December meeting minutes:

Cari 1st & Mary 2nd

II. Treasurer's Report: \$4,280.00

III. Unfinished Business

- Robyn will send out a campus-wide thank you to all who assisted with the December Cheer Breakfast.

IV. New Business

a. Giving Baskets

- Two nonprofit groups will receive the raffle donation: The Friendship Center & The Humane Society
- Cost of tickets: \$1.00 ea., 6 for \$5.00, or 25 for \$20.00
- Melanie will make a flyer to call for basket donations and request it is placed in the MMM all of February. Flyer for raffle hung up Feb. 1.
- Cashier's Office will assist in the purchasing of tickets between Feb. 21 – Feb. 28 at 12:00 pm.
 - *No Raffle Tickets may not be purchased with a credit card. Debit cards and cash will be the only accepted forms of payment as it is a state law – information from the Business office*
- Baskets Due in Fishbowl Friday, Feb. 17 – photos of baskets due to Christy
 - Virtual Flyer to promote Baskets to employees will be made by Christy and sent out to all of the campuses by Tuesday, Feb. 21
 - Ticket Sales will begin Tuesday, Feb. 21, and end Feb. 28 at 12:00 pm
 - Awarding Baskets Tuesday, Feb. 28, 12:30 pm

b. Longevity Awards from Spring 2023

- Mary has placed a list of Longevity individuals in the QWL folder in the Employee Drive. There are 14 who will receive longevity recognition this year.

V. Additional Information:

- Rick requested a different date for the March QWL meeting as it falls during spring break for students and faculty.
- It was requested meetings return to in-person and move to another date & time. Melanie will send a poll out & reserve a room.