



Quality of Work Life
March 21, 2024 | 11:00 am | TEAMS

QWL Mission:

Employees of Helena College who are happy, healthy, both mentally and physically, and positively involved in our campus community are better able to support our students' success. Therefore our mission is to encourage and promote camaraderie and an inclusive supportive workplace for all. (2021)

Helena College Mission:

Helena College supports our diverse community by providing the paths and tools necessary to assist learners in achieving their educational and career goals. (2022)

Minutes

Attending the meeting: Melanie Heinitz, Mary Twardos, Kim Caldwell, Christy Stergar, Keri Jaynes, Anna Thennis, Rick Henry

I. Review of Minutes: February 2024 meeting minutes

Melanie made a motion to approve the minutes as read for February meeting, and Keri seconded the motion. The vote was unanimous.

II. Treasurers report: \$1,500.00, money in account is for spring 2024 employee excellence award

III. Old Business

- **Door Decorating Month of April:** Anna's flyer in the MMM. Spring Door or area Decorating (to have during the art showcase event 4/20 & when accreditors when here April 10- 12).
- **Longevity Awards update:** Mary Twardos
 - 3/13 Congratulation letters along with the choice of glassware for employees went out to this year's 16 recipients.
 - Delivery Dates for Glasses to Employees first week in April
 - Photos taken when given gift
 - Photo Flyer Christy will put together and Melanie will post in the MMM

- **Employee Excellence Award:**
MMM 3/18 issue the application Information is in. Melanie will create a flyer to post on campuses walls. Award given May 7th at the State of the College campus event. Committee to review applications is comprised of past winners, committee will complete a rubric for each applicant.
- **May Activity:** Kim gave Staff Senate thoughts, they would like to collaborate in the event planning although May is too soon, perhaps in Fall/September. Robyn & Rick not at this meeting to share their group thoughts. **Park Kickball with BBQ/potluck/games.** An event on Tuesday, May 7th from 4:00-8:00 p.m. for all employees and their families could work well. Each group (Faculty & Staff Senate, QWL, Directors) could also participate in the planning, so it becomes a collaboration gathering.
- **Trash Mob** – wait until next month as snowing today. In past Christy has worked with maintenance regarding trash bags, gloves, long claws. One year we did partner with students with a flyer around campus, partnered with Emily. Maybe only 15 minutes during employee breaks, may post for two days. Rick suggested have a map so all can see where has been cleaned.
 - Anna will visit with Isabella ASHC exec to see if they will join in this service project.
 - Keri will take over this event, thinking April 9th.

IV. **New Business :**

- Tabled to April meeting. Discuss any feedback about changing how QWL is approached in the future
- Anna Thennis drumming up support @ Food Share warehouse across from FS pantry: Activity: Volunteer Night, Tuesday, April 23rd @ 4-6pm, Kid's food pack preparation. RSVP to Anna Thennis. Goal to have 15-20 from HC.
- Rick Henry will visit with Dean Bauman about using work time for trash mob, volunteer at food share, etc.

V. Next meeting: Thursday, April 18th @ 11am

VI. Adjournment @ 12:02pm Rick motioned to adjourn