Safety and Security Committee Minutes

Wednesday May 20, 2015

Attendees: Roger, Matt, and Donna

Start time: 2:05 pm

Key Points:

- Discussed window films for the windows on the campuses. We all really liked the EZ Window Cover.
- Donna will look up more information on this particular window cover.
- Panic buttons are being looked at again and may end up putting three buttons in. One at Mary Twardos’ desk, Ali Young’s desk, and in the cashier’s office.
- A name with “coffee” in it identifies there is a problem.

State Safety Inspector Discussion

- State Safety Inspector came in and did a walk-through with Matt.
- The AP Campus needs new blow guns.
  - Current ones have too much PSI
    - $17.48 Coilhose Pneumatics TYP-2500 CS
    - $34.95 Coilhose Pneumatics TYP-3800 CS
    - Both are on Amazon and the $17.48 is the one recommended by the State Inspector
- There is about $10,000 in safety money from the Work Comp people via Russ
- A single man lift is needed for the AP Campus-currently we have one and are moving it back and forth between campuses.
  - Looking at getting a used single man lift for about $8,500.
- Fall protection is needed on Donaldson Campus roof--Roger is working on this.
  - Falling chances are increased because of lack of protection.
  - Currently we are roping off with a harness.
  - Matt wants to check to see if Work Comp people can pay for this.
  - Matt also wants to try and make our own materials for the fall protection, rather than purchasing items.
- State Inspector also revealed that the machine shop at AP Campus is missing clear plastic shields.
  - Matt states that his main concern is that the students need to be protected.
  - Matt is going to look into purchasing plexy glass.
  - Machining department should pay for this or else Matt will speak with Val Martinez.

- Matt wants to take the committee on an AP Campus tour to discuss ideas on how to make the campus safer.
• Matt would like to put on and teach a Lock-Out-Tag-Out class for the committee to attend.
• Need to look at the cost of putting a parking speed bump in.
• Matt will determine who will do this and have that individual meet with a contractor.

End time: 3:30 pm