In attendance: ☒ Della Dubbe  
☒ Chad Hickox  
☐ Mike Wiederhold  
☒ Mary Lannert  
☒ Robyn Kiesling  
☒ Sandy Sacry  
☒ Jan Clinard  
☒ Tammy Burke

Also in attendance: Hayley Blevins (recorder), Mike Brown

Cross Divisional with Mike
  o Student Engagement Survey
    o Will be in March
    o Will know which classes soon
    o Will have a training
    o New Student Survey portion will happen in Fall
  o Remind staff to complete surveys for the all college meeting
  o DACUM survey is out
  o Course Evaluations
    o Move to Qualtrics instead of Moodle
    o Still the same format
    o Will hopefully increase number of evaluations completed
    o Hayley is in charge of

Round Table
  o Jan
    o Capital High got Pathways books
      ▪ Dual Credit Classes listed in red
      ▪ PDF will go on websites
  o Della
    o Unified Resource Management contract was signed
    o UM sends MOU next week
    o Working with Chad on how to test Information Literacy
  o Hayley
    o Catalog
    o Working on making changes
    o Will send out second revisions Feb 29
    o Formatting will be in the final revisions
  o Sandy
    o First step of accreditation is done
      ▪ 2nd step is committee review
      • Things can change here
3rd step is Advisory Board review
Accreditors were surprised to see maintenance at the meetings
Accreditors said we are only ones to have 100% pass/employment/completion
Got an accommodation for coaching our 2.4 students

Tammy
- Perkins Site Visit
  - Includes self-study
  - Will be asking for help
- Trades Showcase
  - Will have monster trucks and the Blackhawk
  - Advertising starts in March
  - Set for April 22nd
  - Need safety glasses and sanitation method
  - Will have employing companies there (Boeing, Pioneer, and Wyoming Machining)

Robyn
- Schedules are due by Friday
- Hiring for some full time faculty (Accounting and OT)
- Donaldson Event
  - Would be an expo for families
  - Budgeted for three events
  - Need a committee to plan (Della volunteered)
- Mary and she are going to San Diego for non-credit/credit training

Mary
- Finished some customized trainings
  - Department of Transportation $20,000 contract
  - DHPPS Technical Writing
  - Department of Revenue meeting Feb. 16 1:00
- Study Abroad
  - Have 9 students for credit
  - Need someone to write curriculum for Scotland
  - Rick wrote a curriculum for the Amazon trip and Amy for Hong Kong trip
- Master Naturalist Course
  - Credit for teachers
  - Might expand later
- Going to a Health Community meeting with Sandy next week

Deliverables

Meetings
- Will keep as topical discussions and less agenda
- Cover big items as they occur

Supplemental Advising
- Was a pilot project
- For students that appealed financial aid, but might extend to all on academic probation
- Had mixed results
- Group is meeting soon
- Was not covered in DACUM for advising

Dual Credit
Age waiver form is being revised
Subcommittee will review instructor requirements
OCHE wants to increase dual enrollment by 400%
  - Wanted in CTE
  - Nursing could be some dual credit course
Trades classes are tough for dual credit
  - Students want fun work
  - Costs are high
  - Must retain rigor
Maybe students come here
  - Issue with credit for credit certificates
    - Teachers with a class with 4 students get 3 free credits of tuition and it transfers
    - Also get $500 stipend
  - Classes would have to be at times students are available and teachers have to be class 8 license

Bryant Elementary
  - Partner with them
  - Lowest income and preforming school
  - Could do themes
    - Dental
    - Health
    - Nutrition
    - Fire safety
    - Audiological
    - Dr. Seuss read along
  - Jan worked with them before
Foundation Event
  - Feb. 11 5-7
  - John Hartman and Nathan Munn will have tables
  - Will have 3D printer running
DACUM and All College results
  - Groups are working on ideas from the meetings
  - Need to follow through
Faculty Evaluation Process
  - Would like to include professional development
  - Need to find schedule for who is up for evaluations
  - Non-tenure is every year tenure is every three
Professional Development Feb 16
  - Contextualized learning
  - All faculty can attend in the morning
  - Afternoon is target conversations
  - Could do Costco pizzas or snacks
  - Later is advising
    - Kim for Elementary Education
    - CT
    - Social Work
    - Criminal Justice
    - Math