ATTENDEES: Daniel Bingham, Brandi Foster, Russ Fillner, Mike Brown, Winnie Strainer, Kila Shepherd

HR ITEMS:
- Fire and Rescue/Program Coordinator: advertised
- Gen Ed and Business Technology Division Chair: Applications being reviewed
- Part Time Librarian I: (.75 FTE) Advertised
- Administrative Associate II (Airport Campus): Advertised
- Recruitment Specialist: Interviews have been scheduled
- Lab Technician: Advertised
- TRIO Director: Currently working on advertisement

HR Items:
- Request from Maintenance for temporary workers to assist in moves
- IR Days handout for Service Dog Etiquette was reviewed
- Non-service dogs on campus was discussed
- Due to delays the office moves could take until the end of this Academic Year

AIRPORT CAMPUS UPDATE
Dean Bingham reviewed the current state of the Airport Campus construction.

IR DAYS
Brandi reviewed the IR days draft agenda. The dates for this year’s IR Days are August 23-25. Brandi asked that any requests for time should be sent to her by the end of today. She would like to get the final agenda out to faculty this week.

SURVEY OF ENTERING STUDENT ENGAGEMENT (SENSE) UPDATE
Mike reviewed the SENSE information. Mike and/or Sarah will provide the information to faculty and adjunct faculty during IR Days.

REVIEW OF DRAFT POLICY 800.4
The draft policy title is Distribution and Posting of Printed Materials, Political Campaigning, and Free Speech Zone. Mike reviewed the policy. Leadership will provide feedback to Mike by the next Leadership meeting.

PROFESSIONAL DEVELOPMENT REQUEST
A professional development request was reviewed as it may exceed $1000. The request was approved.

MISCELLANEOUS
- Russ briefed that all of our handicap parking spots are out of code. The date the parking lot will be modified has not been determined yet.

With no other discussion to come before the group, the meeting was adjourned.