COLLEGE LEADERSHIP TEAM  
Meeting Summary  
Tuesday, January 18, 2011 - 1:00 p.m.  
Dean’s Conference Room

ATTENDEES: Daniel Bingham, Brandi Foster, Russ Fillner, Mike Brown, Winnie Strainer, Kila Shepherd; Kevin Brockbank

HR ITEMS:
Financial Aid Specialist I: Advertised

Nursing Adjunct Faculty Spring 2011: Advertised

Adjunct Faculty Spring 2011: Advertised

HR Items:
- Excess Annual Leave Report was reviewed by Kila, must be used by March 31st
- W2’s have arrived and must be picked up from Carolyn Zimmer with an ID by the end of this week; if not picked up they will be mailed on Friday afternoon
- Safety/Workers Comp

OFFICE MOVES
February 1st TRIO should be able to move into the former Nursing area. The Nurses will be moving into their new area within the week. Potential moves were discussed.

LEGISLATIVE PRESENTATION
Dean Bingham reviewed the schedule for UM Presentations to the Education Subcommittee scheduled for January 19th at the Capitol. Mike Brown will attend the presentations. There will be audio of the presentation available online at http://leg.mt.gov/css/Audio/audio_broadcast.asp. Dean Bingham reviewed his portion of the presentation.

INDIRECT COST RECOVER FUNDS
Russ discussed Indirect Cost Recover Funds. Indirect costs cover operational expenses tied to grants and other programs. Russ has been talking with other state campuses as to how they track the funds. A portion of area budgets affected by the operation costs will be funded by the indirect costs recover funds.

NISOD ATTENDANCE AND PRESENTATION
The group that will be attending the NISOD Conference consists of Brandi Foster, Jean Bailey, Nathan Munn and Candace Pescosolido. They are planning a presentation for this year’s conference.

DRAFT ACADEMIC CALENDAR
Brandi reviewed the draft 2011-2012 Academic Calendar. There are plans for two summer sessions in summer 2012. Brandi will ensure the summer session dates are added.

MISCELLANEOUS
-The group discussed a dedicated MetNet room; Don 208 has Access to Success classes scheduled in it this semester

With no other discussion to come before the group, the meeting was adjourned.