Call to Order
Rick Henry called the meeting to order at 4:04 pm.

Attendance
The following persons were present: Mary Twardos, Mary Ann George, Rick Henry (chair), Colleen Devers, Jim More, Ben Nickol, and Therese Collette.

Change of Meeting Day
Kim Haughee has requested that, if possible, the meeting day be changed from the 3rd Thursday. ASCR meets at the same time. Members were asked to e-mail Rick with their preference of the 2nd or 4th Thursday of the month at the same time. Mary Ann stated that Staff Senate meets on the 2nd Thursday of the month.

Review of Minutes
The minutes from the January meeting were approved as read. Jim/Ben.

Old Business

Early Discussion of Spring Luncheon:
End of year spring luncheon is scheduled for May 5, 2014 in the Donaldson Student Center. Rick will make an announcement at the Faculty Division meeting to be sure it doesn’t conflict with and meetings that day. Previous meeting minutes state that Christy will contact food service about the catering, etc. Rick will check in with her. Members discussed a mixer or activity during the time people are congregating. Rick suggested a Bingo like game that people need to fill out by finding people with various attributes such as “served in the Peace Corps”, “ran a marathon”, “had a brush with greatness”, etc. The first 10 completed would get one of the centerpieces as a prize (we discussed giving our gift cards but campus policy is complicated on this).

Longevity Pins and awards
Rick will meet with Therese to determine longevity status of staff and faculty.

Social Function for Employees
Rick will send a reminder e-mail on Friday about the ski night and an additional reminder late next week. We still want to schedule a bowling event. All agreed that is needs to be between March 18 and April 15.
New Business

Airport Campus walking map for wellness walk
Colleen and Jim will use Jim’s measuring wheel to map out a 15 minute route that is safe for airport campus personnel to use. Ben had an website that could be used to map it or Christy could create an aerial photo similar to the one for the Donaldson campus.

College Council Summary and Topics:
Rick H provided a summary of topics discussed at College Council (attached). Regarding protocol/process on campus, Jim shared a situation of “stepping on toes” that would be appropriate to submit to Kim Worthy.

No action was required of the Committee members from College Council.

Adjournment: Mary Ann made a motion to adjourn, Ben seconded at 4:45.

ACTION ITEMS:

Rick will send a reminder e-mail to umh Everyone on Friday and next week about the ski night at the Great Divide.

Rick will check in with Christy about the Spring Luncheon catering options on campus.

Mary Ann will send the Employee Recognition Nomination form to committee members for review and/or revising.

Colleen and Jim will map out a 15 minute wellness walk route at the Airport Campus.

Rick and Therese will meet to figure out longevity status of HC Staff and Faculty.

2/11/14 College Council Recap

As always, please check the College homepage for the latest meeting minutes.

Budget Committee: if you are in charge of a budget, there is a request for a 20% reduction across the board. If you can do this, put the reduced/new amount in the request line. You MAY also defend your inability to reduce the current requested amount.

Diversity Committee: “Many Rivers to Cross” documentary has been showing in the lecture hall on T/R at 1230. Check with Joyce Walborn (joyce.walborn@umhelena.edu) for times and dates of upcoming viewings. Ellen Baumler from the
Montana Historical Society will present a talk on Black Montanans Feb. 25 from 630-8 in the student center. Both of these events celebrate Black History Month.

Financial Literacy Task Force/Grant: The Financial Literacy Default Prevention team needs more members. This committee meets every other Wednesday from 2-3 in DON 102 O (fishbowl). Anyone interested should either contact Elizabeth or Val Curtin.

Quality of Work Life Committee: Newsletter went out recently (2/10). Please open it and read if you already haven’t. Great information about Spring Well Check, Helena College Skiing night (2/28) and a yummy eggplant recipe are included.

Student Life Committee: Helena College will be participating in the Clothesline Project 3/24-28. Please see http://www.clotheslineproject.org/index.htm for more information. This project addresses domestic violence and seeks greater awareness for those impacted. If applicable, please try to involve this in classroom projects or discussion.

College Calendar discussion: This is an item we could not get to in our last Senate meeting. Leadership is seeking comment on whether or not having a public calendar AND a private/institutional calendar is feasible, necessary or desirable. Any comments should please go to Summer Marston @ summer.marston@umhelena.edu

Protocol/Process discussion: College Council seeks input regarding how and where information should move appropriately in the College. Please send hypothetical ideas to HR (kim.worthy@umhelena.edu).