UM-Helena
Quality of Worklife Committee (QWL)
Meeting Minutes
June 6, 2012/10:00 a.m. / Room 002

Call to Order
Chair, Steve Lewis, called the meeting to order at 10:02 a.m.

Attendance
The following persons were present: Steve Lewis (chair), Mary Ann George, Jean Bailey, Christy Stergar, Amanda Sayler and Renae Novak.

Review of Minutes
The minutes from the April 19 meeting were reviewed. Christy Stergar made a motion and Jean seconded to approve as written. Motion carried unanimously.

Old Business

Wellness Walks
The current wellness walk is just short of ½ mile. The committee will measure the route again in July once the new sidewalks are in to try to get .5 mile. The committee also discussed trying to get an off campus mile route for employees to do on lunch breaks. Jean requested mapping an indoor route for inclement weather.

Spring Luncheon
The vegetarian option at the luncheon ran out fast. The committee discussed ways to better prioritize for vegetarians. Discussed having a larger vegetarian option or having the vegetarian option set aside only for those who request it. Overall the committee agreed the spring Luncheon had a good turnout.

Helena Walk/Bike to Work Challenge
11 people participated. This is restricted to those living in the city limits. Mary Ann will give feedback if asked. September would be a better month because the weather seems to be more reliable in September then May.

New Business
Flexible Scheduling
The committee had a discussion about our role in flexible scheduling. Jean proposed we work flexible scheduling into our new mission statement. To identify options, determine options, investigate options and provide communication to the college community.

Goals
The committee briefly discussed promoting wellness opportunities via the newsletter and doing a better job updating the bulletin boards. The committee will meet in July and discuss goals. The committee would like to keep it to a maximum of two goals for next year.
Meeting was adjourned at 11:05.

Next meeting will be July 6, 2012

**ACTION ITEM:** Mary Ann will provide feedback on Helena Walk/Bike to Work challenge

**ACTION ITEM:** Amanda will find out what Missoula’s quality of work like committee is doing

**ACTION ITEM:** All members will have goals ready for the July 6th meeting

**ACTION ITEM:** Steve will find out if employees can participate in one wellness check per year or if they can attend both the June and November check

Minutes submitted by: Mary Ann George, QWL Committee