Call to Order
Chair, Steve Lewis, called the meeting to order at 10:05 a.m.

Attendance
The following persons were present: Steve Lewis (chair), Mary Ann George, Jean Bailey, Christy Stergar, Amanda Sayler and Renae Novak.

Review of Minutes
The minutes from the June 6 meeting were reviewed. Amanda made a motion and Renae seconded to approve as written. Motion carried unanimously.

Old Business

Review of action items:
• Amanda found the link to the UM Wellness Committee and will send members the link.

Steve reported that wellness checks will be offered twice per year but employees can only participate in one annually.

• Mary Ann sent the draft newsletter to members.

New Business

Goals for 2012 – 13
The committee discussed how the current events and activities offered through QWL reflect two of the three strategic goals, Provide Access and Support and Strengthen the Community.

The committee engaged in a discussion about our goals for the coming year. Based on the Institution’s strategic goals and Jean’s guidance about what worklife is, we formulated the following two goals:

1. Making our presence known on campus by both telling coworkers and asking for ideas and needs.

2. Educate personal lifestyle opportunities.

The first step we will take toward this will be to survey the staff. We will conduct a pre survey in the fall and an end of the year survey in the spring. Members will send ideas for questions that will be used on the survey (not more than 5 on the survey).

Amanda will create a survey monkey survey to send out on or before August 21. Steve will notify Daniel about the survey.
Other Business

Jean presented information about a state-wide carpooling program that is based in Bozeman. The committee is in agreement that this could be a beneficial program for both staff and students. Steve will present the program to leadership as a program that QWL supports.

UMH will participate in the annual National Run at Work Day on Friday September 21. There will be guided walks/runs at noon and 5:15 on that day that will leave from the main entrance. Christy has mapped out a 1 mile route and a 5K route. She will lead a run and needs volunteers to help lead other walks and runs. Amanda suggested one of the runs or walks should be a one way to a destination for socializing after.

Meeting adjourned at 11:00

ACTION ITEM: Steve will present survey to Daniel or Leadership for approval.

ACTION ITEM: Steve will present Ride share idea to leadership with QWL recommendation.

ACTION ITEM: Members will send ideas for survey questions to Amanda.

ACTION ITEM: Amanda will develop an online survey using input from committee members.

Submitted by Mary Ann George