Call to Order/Introductions
Rick Henry called the meeting to order at 2:40pm.

Attendance
The following persons were present: Ben Nickol, Mary Twardos, Mary Ann George, Rick Henry (chair), Therese Collette, Karin Ball, Kim Haughee, and Christy Stergar.

Review of Minutes
Members reviewed the minutes from the January meeting. Mary Ann made a motion to approve and Ben seconded. Minutes were approved by a unanimous vote.

Old Business

Winter Luncheon 2014
Last chance for comments. Rick didn’t communicate food comments to Sodexo. Therese suggested that a survey be sent out to campus community after the Spring Luncheon to get feedback. Mary Ann suggested we be thoughtful about our menus choices in the future.

Spring Luncheon Invitees
Committee discussed the participants at next year’s luncheons. All agreed that adjuncts could/should be included.

✓ Christy will verify capacity of the Student Center. Therese guesstimates that there are about 70 adjuncts in general education, nursing and trades. Dual credit and continuing education instructors would not be included in the invitation.
✓ Should we bring to College Council for discussion? Mary Ann suggested that we bring a recommendation to College Council which includes our reason, numbers and possible budget addition. Will probably ultimately have to go before leadership for final approval.
✓ Rick will bring recommendation to College Council. Ben suggested that the budget be allocated for a larger meal in the winter and a lighter meal in the spring.

Social Functions this semester
Ski night was not well attended and all agreed that it is challenging to find an event or activity on the right day and time for maximum participation. Members volunteered to be point people for the following events:
Ben: March Madness/ Stream games in the Student Center
Mary Ann: Bowling on a Sunday in March
Karin: Lewis and Clark Brewery night (with a band)
Service Day
Mary reported that it cost $1000 to participate in Spirit of Service Day. We do not have a budget for this. Habitat for Humanity is not building anything currently.
Empty Bowls (supports the Friendship Center) is an event that people could participate in and wear Helena College gear to promote the campus.
Mary Ann shared a newsletter from Food Share about the Kid's Pack campaign on March 11 and also suggested stocking shelves as a group activity. Having collection crates in the Welcome Center and bookstore were well placed. Mary Ann will ask Josh if that can be a regular drop off location.
Christy reminded the group that we had previously discussed doing a campus clean up. Karin suggested a campaign to use your 15 minute break to pick up trash. Mary suggested scheduling a clean-up day on a Friday because it’s a jeans/dress down day.

New Business

Spring Luncheon Ideas
✓ Thursday May 7. Christy will confirm that date in MRM.
✓ Therese will contact Sodexo to start planning menu. Therese will work with Sodexo.
✓ Christy asked the committee to consider a taco bar / Cinco de Mayo theme. There was a positive response from all.

Employee of the Year Timeline
Nomination form distributed week after Spring Break. Rick will bring nomination form to March meeting for review before distribution.

Longevity Pins
Committee is still trying to come up with something more meaningful for the annual longevity recognition. Rick suggested a framed certificate. Kim will contact Matt Moyer to see if the 3-D printer can be used to create something and get $ estimate.

Wellness Champions for Helena College
Christy and Mary Ann applied for and are wellness champions for our campus. They will coordinate, advertise and encourage participation in wellness webinars, workshops and the incentive programs. Christy reported that grant money is available for campuses to use to promote wellness. Other campuses have used the money to reimburse staff who register for races. The Governor’s Cup would be a good target event to promote and get a Helena College team together with the money used to pay entry fees.

Wellness Space
Mary Ann reported to College Council that QWL Committee would continue to advocate for designated space on campus for staff to be able to have wellness activities.

Balance of old wellness budget:
Rick has not been able to access the account but has the number and will continue to pursue.

College Council Review and Discussion
Notes from the February 10 meeting were provided to members. No discussion.
Open Forum
Rick asked Ben about next newsletter. Will be published around Spring break. Some suggestions for items were healthy recipes, trail recommendations.

Meeting adjourned at 3:35 pm

Action Item: Rick will continue to search for the elusive balance of the old Campus Wellness Fund.

Action Item: Rick will bring the Employee Recognition Award nomination form to the March meeting

Action Item: Ben will watch for possible dates for a “March Madness” campus event.

Action Item: Karin will check on possible Lewis and Clark Brewery nights with bands for an HC night.

Action Item: Mary Ann will contact the bowling alley to schedule.

Action Item: Christy will check the schedule to confirm the date for the Spring Luncheon.

Action Item: Therese will contact Sodexo to begin menu planning for Spring Luncheon.

Action Item: Kim will contact Matt Moyer about possible longevity award created by the 3-D Printer.