Call to Order/Introductions
Rick Henry called the meeting to order at 2:40 pm.

Attendance
The following persons were present: Mary Twardos, Mary Ann George, Rick Henry (chair), Therese Collette, Karin Ball, Kim Haughee, and Christy Stergar.

Review of Minutes
Members reviewed the minutes and action items from the February meeting. Kim made a motion to approve the minutes and Therese seconded. Minutes were approved by a unanimous vote.

Action Item follow-up
- The old campus wellness fund has a balance of $10,000.
- Rick brought the Employee Recognition Nomination form to the meeting for review
- Ben was not in attendance to report on the March Madness event
- Karin submitted possible nights for the L&C Brewery to the committee for consideration
- Mary Ann still needs to contact bowling alley and will look into a Trivia Night in April
- Christy scheduled the spring luncheon for Thursday May 7 but at the College Council meeting some thought Monday May 11 would work for faculty. She thinks there are several groups scheduled in the building that day. She will recheck and get with Rick but committee seemed to lean toward keeping it on Thursday and on the Donaldson campus.
- Therese contacted Sodexo about spring luncheon menu (see below)
- Kim and Mary were not able to get with Matt regarding longevity awards but will follow up with him.

Old Business

Spring Luncheon Invitees
Mary Ann made a motion that “the Helena College Adjuncts will be invited to the spring luncheon”. The motion was seconded by Karin and passed with a unanimous vote. Denise had offered to help with the actual numbers of adjuncts who would be able to attend. Therese is able to get numbers, as well. Cost of the meal will allow for additional people. Rick will go to leadership with our recommendation to inform and/or get approval if needed.

Social Functions this semester
<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>March Madness</td>
<td>No information</td>
</tr>
<tr>
<td>L&amp;C Brewery Night</td>
<td>Karin has submitted dates, nothing scheduled</td>
</tr>
<tr>
<td>Bowling/Trivia Night</td>
<td>Mary Ann will get dates</td>
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**Promote Wellness Space**

Mary Ann had proposed that we try to propose a wellness class at lunch that staff would pay for. The committee discussed the advantages and challenges of this endeavor. CE pays instructors $25 per hour to teach so a class may be expensive if low attendance. Karin knows a person who may be interested. More discussion is needed and members were asked to think about how it might happen.

**Service Day Update**

Mary reported that Habitat for Humanity has a project scheduled beginning March 28. The group agreed that this was too soon to schedule a crew so Mary will check on Saturdays in April as an alternative. Barb Mc will provide t-shirts to anyone participation who does not have one. The crew would work from 9 – 4.

**Newsletter Items**

Rick asked that committee members get information for the newsletter to Ben soon so it can be distributed before spring break??

**Employee of the Year Timeline**

Nomination form distributed around spring break and submission deadline is April 17.

**New Business**

**Spring Luncheon Menu Update**

Therese reported on the menu. Sodexo can provide a taco bar for about 10.00 – 10.50 per person. Committee discussed if the meal was too simple for the occasion, vegetarian and food allergy issues, dessert, etc. All seemed to be in favor of the menu and suggested some additional items and allergy concerns Therese will follow up with Sodexo and get back to the committee.

**Summer Event Ideas:**

- Potluck(s)
- Geocaching
- Karaoke

**College Council Review and Discussion**

Notes from the March 10 meeting were share with members. No discussion.

**Open Forum**

Therese announced that Benefit Enrollment is happening soon and there are many changes. She strongly suggests that everyone attend the information meeting when it gets scheduled.

Meeting adjourned at 3:35 pm

**Action Item:** Rick will go to leadership and report that our committee would like to invite adjuncts to this year’s spring luncheon and get permission if necessary.
**Action Item:** Christy will check the schedule and confirm the date for the Spring Luncheon.

**Action Item:** Therese will continue working with Sodexo on menu planning for Spring Luncheon.

**Action Item:** Kim will contact Matt Moyer about possible longevity award created by the 3-D Printer.

**Action Item:** All members will send newsletter items to Ben.