STAFF SENATE
Meeting Notes
Donaldson Campus, Room 112–October 8, 2015

In attendance:

- Julie Adams
- Hayley Blevins
- MaryAnn George
- Jennifer Hern
- Brenda Johnson
- Yvonne Kunz
- Ryan Loomis
- Jesse Pate
- Mary Twardos
- Ali Young

I. Call to Order
Brenda Johnson called the Staff Senate meeting to order at 2:08pm on Thursday, October 8, 2015 in the Donaldson Campus, Room 112.

II. Review of Minutes
Brenda requested to table the review of June minutes until the November meeting, Ryan made a motion to accept, and Jennifer seconded the motion.

III. Treasurer’s Report
Karina Moulton/Treasurer absent, review at the November meeting.

IV. Old Business
BBQ was successful, about 15 staff attended bringing their families, and the food was donated from FA & TRiO, Thank you! All donated food leftover was taken to Gods Love. Potluck from staff, yum, yum, thank you! The grill was borrowed from the Student Council, thank you.

V. Committee Reports
Listed below is staff on other committees who will report at Staff Senate meetings

- College Council – Brenda
- Diversity – Therese, Brenda
- IT – Therese
- Quality of Work life – Candy, MaryAnn, Mary
- Budget – Karina
- Safety – Donna, Roger
- MUSSA – Brenda, Karina

VI. New Business
Brenda Johnson stepping in as President with the departure of Jennifer Schade
*Bylaws state VP steps in when President Position is vacant

- VP position is now vacant, which will be appointed for an interim term. An official election will occur next year 7/20/2016, Brenda took over interim VP to complete Ryan Loomis’s Vice President 2 year term, which had 1 year left.
- Mission Statement review-MaryAnn gave a short Staff Senate overview
  - Helena College Staff Senate began the Fall of 2006
Mission Statement
Support all staff members and to enhance visibility and influence on campus and within the community

Energy the 1st three years was focused on community, fund raisers of garage sales etc.
When MaryAnn George came on as president the focus was on Staff events
2 years as staff advocate from MaryAnn
Goal of SS is to disseminate issue information that affects campus staff. CBA not to be discussed at SS meeting
SS is to voice working conditions on campus at MUSSSA meetings

→ Discussion of staff providing performance evaluations of supervisors and directors (360). Staff needs to visit with HR regarding this topic Round Table - discussion of 2015/2106 Staff Senate goals

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Off campus events, so facilities doses not incur extra campus set up and can attend
- Baseball game night-look into family discounted group tickets
- Holiday break – lunch or dinner gathering

Campus events
- Crock pot things –check into food brought on campus heath requirements
- Stuff the Bus-school supplies for local schools
- TP for the FC-toilet paper for the Friendship Center
- Cat/Griz –canned food drive for Food Share
- Chili Cook off – canned food drive for Food Share
- Appreciation day for management-Root beer floats maybe over Christmas break
- Lunch meeting for December Staff Senate meeting
- Family movie/football night-popcorn, candy, games

Community events
- Festival of Trees-donate decorated tree for auction
- WYCA-Toiletry donations
- Bryant School-Title I School – copy paper drive

VII. Other Business
Schedules/Flex time question
- Certain departments have a difficult time with flexible scheduling for family matters, i.e.: inconsistency of supervisors
- Work/Life balance support is needed
- MaryAnn questioned if this is a CBA matter
- Campus culture needs to go to College Council
- It was brought up that -Per UM policy family flex scheduling is allowed
- Candy thinks the Dean and Supervisors need to come to an agreement regarding flex time
- Ryan added due to department events this option is on a bases to bases department decision,
  - Bring this up at the Dean’s monthly luncheon
  - How do we work on this issue of supervisor feeling hand slapped when allowing flex time for staff family matters
- Ali added the business office had a form they used for weekly modification scheduling, back when Deb was here

VIII. **Adjournment**
Brenda called the Staff Senate meeting adjournment at 3pm. Haylee made a motion to accept, Julie seconded the motion.