Staff Senate
Meeting Notes
Donaldson Campus, Room 112—November 12, 2015

In attendance: Joanne Schatz, Wes Feist, Karina Mouton, Julie Adams, Jennifer Hern, Brenda Johnson, Ryan Loomis, Jessie Pate, Mary Ann George, Therese Collette, Ali Young, Candy Miller, Yvonne Kunz

I. Call to Order
Brenda Johnson called the Staff Senate meeting to order at 2:05pm on Thursday, November 12, 2015 in Room 112, at the Donaldson Campus.

II. Review of Minutes
Brenda discussed and motioned to approve the June minutes. Ryan motioned to approve, Karina seconded, unanimous to accept. Brenda discussed and motioned to approve the October minutes. Therese stated she is not on the IT Committee and Jessie Pate is on the IT Committee. Mary Ann motioned to approve, Julie seconded, unanimous to accept with correction.

III. Treasury Report
Approved to move money from TRICO account. Work with Russ or Maia to set up an account with stipulations. The Institutional Advancement Committee has postponed their scholarship discussions. Once account is set up the money will be given to Laura to place in the appropriate account.

IV. Old Business
a. Thanks to those who made it to the forum regarding the survey. Brenda will provide notes/feedback for the forum discussion.
b. Campus events that were voted on
   i. Off-campus: Helena Brewers Game or Big Horns Game
   ii. Campus: Appreciation Day (will need to check with Russ regarding purchase of food.)
   iii. Community Events: Festival of Trees, YWCA toiletries, Bryant School Paper
      1. Toiletries and paper for Bryant could be collected all year round. Mary Ann will speak with Bryant to find out what they need, possibly monetary donations.
      2. Festival of Trees is December 5-7th. Small tree could be purchased. Jennifer Hern checking with Intermountain to see if trees are still available.
      3. Big Horn game. All campus. Will call to see if we can get a group rate. There are 160 employees.
c. December 17th Meeting change. Have lunch meeting 11:30-12:30pm for potluck luncheon and white elephant gifts. $5 or less. Yvonne will send out supplies/food sign up.
   i. Employee luncheon is December 14th.
d. Thursday, November 19th is Trivia Night at the Ox at 6pm.
e. Combine Chili Cook Off with Pi Day.
f. Crockpot luncheon for staff in January or February.

V. Committee Reports
a. College Council: Brenda- Budgets are due in January.
b. Diversity: November 18th the Indian Alliance will have drumming, as well as beading classes. Thursday they serve Indian Tacos. Special Olympics needs volunteers, no age requirements.

c. Safety: water hammering in upstairs bathroom. They are working on it. Looking at active shooter drills by January we will be doing training.

d. IT: No Email Thanksgiving Day and the day after to update server to allow wireless video.

e. Institutional Advancement: Wes-Alumni electronic quarterly newsletter to start beginning of December. Send recommendations to Wes Feist or Alan Thompson.


g. Faculty Senate- MSU Pathways.

VI. Adjournment

Joanne called the Staff Senate meeting adjournment at 3:00pm.