I. Call to Order
   Brenda Johnson called the Staff Senate meeting to order at 2:05pm on Thursday, January 12, 2016 in the Donaldson Campus, Room 202.

II. Review of Minutes
   Unanimous vote to accept the November 2015 and December 2015 minutes.

III. Treasurer’s Report
   Treasure’s report tabled as Karina was absent. Brenda did advise the paperwork has been turned into Trico and we are now waiting for documents back.

IV. Old Business
   - Bryant School: 2/1/16 to 2/14/16 is the weeks we will put out boxes for donations to Bryant School. Cash donations welcome.
   - A donation to the Humane Society, they need blankets, is payment to taste/judge the crock pots.
   - “What a Crock”: Staff Senate and the Math Department will host a Crock pot Challenge & PI Day, 3/14/16.
   - Staff Satisfaction survey update: No update.
   - Social event for winter: Many messages have been left with the Helena Big Horns, with no return calls to report. Also considering bowling and Ice skating.

V. New Business
   - Presentation from Mary Ann George: a 15-minute power point presentation was given on “Responding to a Security Incident”. A webinar she attended 12/9/15.

VI. Other Business
   - Show Helena College Some Love event: “Show Helena College Foundation Some Love – This event will be held on February 11th at the Airport Campus. Invitations are being sent to various individuals in the community. This will be kicking off the foundation. There is a raffle. Tickets are $35 and you can when a trip to one of four locations. Employees are eligible to win. The event is designed to get people interested in donating to Helena College and announcing the Helena Foundation. Daniel would like people to attend to talk about what they do.” from College Council minutes.
VII. Committee Reports

- **College Council**: Brenda will send out minutes from that meeting
- **Diversity**: Meeting On Friday
- **IT**: No one present from IT
- **QWL**: Meeting later today. Mary Ann will suggest QWL joins Staff Senate in Big Horns event
- **Safety**: No one present from Safety
- **MUSSA**: Brenda, Mary Ann and Karina are meeting next Tuesday with the BoR, providing a presentation on mentoring featuring Ali Young for Helena College
- **Budget**: No one present from Budget
- **Calendar**: Spring break still in discussion, with a goal to align with Helena public schools

VIII. Adjournment

Brenda Johnson called the Staff Senate meeting adjournment at 3:04pm, Yvonne 1st, Jen 2nd, all in favor.

Next Meeting: Thursday, February 11, 2016, 2pm, Room 112