**STRATEGIC PLANNING AND ASSESSMENT**  
Minutes  
*HC Lecture Hall – 1/28/2014*

☐ Daniel Bingham *excused*  
☒ Jeff Block  
☒ Michael Brown (via phone)  
☒ Russ Fillner  
☒ Tia Kelley  
☒ Mary Lannert  
☒ Valerie Martinez  
☒ Barb McAlmond  
☐ Denise Runge *excused*  
☒ Sandy Sacry  
☐ Elizabeth Stearns-Sims *excused*  
☒ Summer Marston (recorder)

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**NWCCU Year Three Report and Evaluation: Next Steps**
Now published document, done preparing the study, on HC website. Received letter from NWCCU that committee has been selected. Denise will be turning reports in to NWCCU, material out to evaluators. Will get info out before March 2 to give them time to look at it. Visit March 19-21, Wednesday-Friday after spring break. Not coming to campus, virtual and contacting individuals on campus to follow-up on questions. Institutional meetings cancelled for those days. Administrators should leave schedules open. Typically, interviews mostly on Weds-Thurs, chair meets with CEO on Friday morning. Then generally all-campus meeting on Friday.

**2012-22 Strategic Plan Progress Report: Process and SPA involvement** *(Attachment 1)*
Ten-year strategic plan, checking to see how we are doing. Had to do something similar for BOR/OCHE for some of it. Some strategies involve multiple departments. Estimate completion, implementation notes provides explanation. Wrap up by end of spring semester. Once the progress report is done, SPA will see what decisions need made. Some strategies may be obsolete or not applicable anymore.

**Mid-Year Assessment & Budget Reports** *(Attachment 2 & 3)*
Budget request due dates/assessment plans. Discussed handouts. Some midyear reports done, some in progress. A few challenges with SharePoint, contact Rick Odermann for help. Mike made budget updates from UMDW to show current status of budget for this fiscal year, only showing current unrestricted funds. Some areas have other resources. Numbers indicate 60% of current fiscal year budget expended.

**IPEDS Data Feedback** *(Attachment)*
Discussed handout. All colleges report to Department of Education. Provides comparison to other similar campuses, Mike created custom comparison group of all 2-yr institutions in Montana (not all, as tribals and embedded two year colleges do not report data). Performance funding may require broadening comparison group. Data reported over the course of each year, involves many areas on campus.

**Budget Planning / Committee**
Budget committee met last week. Still waiting on some budgets. Overall appears reasonable, some trimming likely. Budget committee will look at big picture. If cuts needed, send budgets back to developers and give people targets to hit. Would like as much input from campus as possible, but leadership may have to make final cuts. Facing possible $200,000 reduction. Funding formula allocation discussion indicates HC may receive no additional money. Compared to peers based on recent set, HC closest relation to peers. Missoula collecting IPEDS data. Continue to move forward with budget plan, planning only short money for performance-based funding.
• **Performance Funding Initiative**
  Some developments, but can be deferred to next. Meeting. Focus groups meeting this Friday at HC.

**Deliverables**
- *Need schedule for strategic plan progress report.*
- *More info on accreditation as it becomes available.*