The meeting began at 9:04 a.m.

- **2013 Survey of New Student Engagement Results**
  Mike presented SENSE PowerPoint, focuses on new students. Effort students putting into education and what we are doing to encourage that to happen. Survey was about 40 questions, filled out in class, about 3-4 weeks into the semester. HC has done this two times, now can compare against ourselves. Reflective of population – gender ratio, ethnicity, first-generation students (capturing that audience well). Most students now attend orientation. Most not making dramatic shifts to their schedule. Students who work little spend little time on school work. Challenge determining correlations to academic programs or completions because students aren’t required to provide ID.

  Good benchmarks against cohorts in some categories. Clear improvements against ourselves. Most schools see performance gap between full-time and part-time students, but HC part-time approaches FT level of engagement. Low marks are things we don’t really do or perhaps unclear to students (supplemental instruction/study groups, tutoring/skill lab). Open labs down with laptops, phones, tablets, etc. These areas could be improved on. Discussed instructor encouraging ALCC, varies with some faculty taking that responsibility themselves. Supplemental instruction model works if used effectively (participating in study group and skills lab) for certain classes, takes lots of advance planning. Discussed roadblocks need to be removed. Dramatic improvement for early connections, clear academic pathway. Result of collaboration between student services and academics to connect in first 2-3 weeks. Social network little change. Improvements impacting part-time students. At or above cohorts, indicator of success with strategic plan and core themes.

  Would be great add a little more info and present to institution at large, then have discussion college-wide. All have to be engaged, to encourage students to seek services to make them successful. Always room for improvement, but HC is doing good things. Survey info on IR web page. Retention committee will review and look closer to responses.

- **NWCCU Year Three Evaluation Debrief**
  Recommendations:
1. Baselines and targets for core theme objectives not set yet. Discussed, but challenging to track (how well students obtain employment that relates to their degree). Until we know how to measure, don’t want to set benchmarks. Consider engaging OCHE/two-year council in ways to collect data statewide and nationally. Also agenda item for new advisory committee.

2. Recommendation from 2011 to publish Credit Hour policy. HC has published procedure, ASCR and procedure manual, followed to the letter. However, no Board of Regents policy to tie it to, only rationale on short courses. Will be have policy in 2014-2015 catalog. Also discussing BOR policy to cover all state institutions with Deputy Commissioner Moisey. Denise requesting for CAO call agenda. Question if other schools being penalized. Denise will discuss with UM.

3. Campus master plan came as no surprise. Last formally updated in 2002, due for official update. Architects engaged in positive visit.

Overall, visit went well. Looking towards seven-year visit – what we’ve done well, where can improve, where can focus. Process useful to keep on track. Good to have open conversation with college at end of semester, conversation about next steps, goals, how dovetails with strategic plan.

• Old Business
  - Strategic Plan Progress Report
    Send draft to Summer by March 15 to allow assessment, final document completion April 1. Identify who thinks should be responsible. Would like to have put to rest when DC comes to visit in July.
  - Future planning for Institutional Student Survey Instruments
    Leadership agenda, how to rework and form an institutional committee. Include Division Chairs, Sandy Sacry, and Rick Caron.
    Discussed surveys, possibly complement to CCSSE and SENSE. Good info for retention committee. Working to get retention committee framework together. Agreement on need to mix up the surveys adjust timing.
  - Faculty Award
    Karen Henderson award to be included in May BOR Campus Report with photo.
    Plaque, in paper.

Meeting adjourned at 10:02 a.m.

Deliverables
  - 2013 Survey of New Student Engagement Results
    Present SENSE results to institution at large. Retention committee will review SENSE survey and look closer to responses.
  - NWCCU Year Three Evaluation Debrief
    Consider engaging OCHE/two-year council in ways to collect data statewide and nationally. Agenda item for new advisory committee. Denise discuss BOR policy to cover all state institutions during CAO call, check with UM to see if other campuses were hit. Working on master plan came as no surprise.