

## **Placement of Materials on Campus**

Printed materials, writing, or other tangible means of expression (such as flyers or posters) may not be attached to Helena College property, including sidewalks, trees, walls, or other property (including on vehicles parked on campus), except: that such materials may be placed on bulletin boards designated as public bulletin boards—all postings on public bulletin boards will be removed at regular intervals.

Public bulletin boards include: (1) one board at each entrance to the stairs going up to the second floor on Donaldson Campus and (2) board in the welcome center on Donaldson Campus (3) board in the main entrance at Airport Campus. All 4 public bulletin boards are clearly labeled. All postings will be removed from bulletin boards at the end of the fall, spring, and summer semesters.

Printed materials, writing, or other tangible means of expression (such as flyers or posters) may not be placed on any interior surface of any college building without the written permission of the facilities manager and/or the owner of the bulletin board in question. Bulletin boards are marked with the department owner, and items will be removed without the proper permission. All permissions must include a designated date for removal.