

## ANNEX 14: PLANE CRASH

### GENERAL INFORMATION

- **Dial 911 (1<sup>st</sup> PRIORITY)**
- Campus Administration (2<sup>nd</sup> Priority)
  - If at Donaldson Campus
    - Call (617) 446-3691 (Kelley Turner – Executive Director of Operations)
    - Call (406) 594-3419 (Tommi Haikka – Assistant Director of Facilities)
    - Call (406) 461-0635 (Jason Grimmis – Director of Crisis and Emergency Management)
  - If at Airport Campus
    - Call (617) 446-3691 (Kelley Turner – Executive Director of Operations)
    - Call (406) 594-3419 (Tommi Haikka – Assistant Director of Facilities)
    - Call (406) 461-0635 (Jason Grimmis – Director of Crisis and Emergency Management)
    - Call (208) 305-1042 (Stephanie Hunthausen- Executive Director of CTE)
- Evacuate any building(s) affected by the crash.
- Assist injured people if you can do so safely.
- DO NOT touch plane parts or remove bodies.
- Be aware of spilled fuel.
- If you are in the building or lab when the emergency situation occurs, if safe and time permits follow these steps:
  - Turn off and unplug all equipment.
  - Shut off any valves to gas, air, water, etc.
  - Close sashes on all fume hoods.
  - Put away all chemicals.
  - Don't open refrigerators or freezers unless absolutely necessary.
- Always remember that protecting human life is our top priority.
- The scene needs to be secured and preserved for an investigation.
  - Law Enforcement will secure the scene and request all necessary resources listed below.
  - Fire Departments will preserve the scene by extinguishing any fires or explosions
  - Airplane crashes fall under the authority of The National Transportation Safety Board (NTSB) and Federal Aviation Administration (FAA) to investigate.
- Generally, Law Enforcement Personnel will make all the necessary calls to the investigating authorities.

- Communications should be a joint effort between Helena College, local law enforcement, NTSB and FAA.
- Any Helena College building that sustained property damage as a result of an airplane crash will require certified inspections before occupancy can occur.