



**CHILD/ELDER CARE REQUEST FOR PROFESSIONAL JUDGEMENT**

Student Name: \_\_\_\_\_ ID: 770-\_\_\_\_\_

Permanent Street Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Permanent Phone #: (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Academic Year: \_\_\_\_\_ - \_\_\_\_\_

Type of Professional Judgment:

Budget Modification (Circle one of the following.)

- Child Care Expenses – include copy of bill
- Other Dependent Care Expenses – include copy of receipts and/or bill
- Other \_\_\_\_\_

**Your request will need to include the following:**

- **Child/Elder Care Form (see attached)**
- **Last 2 years of IRS Federal Tax Transcripts & W2's for student (spouse or parent(s) if applicable)**
- **Most recent pay stubs for student (spouse or parent(s) if applicable)**
- **Completed Household Verification Worksheet**
- **Completed Untaxed Income Form**
- **Completed Asset Information Form**
- **Signed & dated DETAILED (dates and amounts – a financial timeline) statement explaining current situation and the reason for requesting a Professional Judgment**

I am requesting that the Financial Aid Director at Helena College University of Montana consider my circumstances to determine if I may be eligible for a professional judgment according to the Department of Education Federal Regulations. This determination may allow my financial aid eligibility to change at the Helena College University of Montana only. I agree to provide any documentation requested by the Financial Aid Director if it can be obtained. I understand that this decision is made by the Financial Aid Director based upon documentation I supply and that any professional judgment decisions are final.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

**This form and any required/requested documentation must be given to the Helena College Financial Aid Office prior to any professional judgment being granted.**

FOR QUESTIONS CALL: FINANCIAL AID OFFICE, Helena College, 1115 N. Roberts Street, Helena, MT 59601  
406-447-6916, [www.helenacollege.edu](http://www.helenacollege.edu)

RETURN DOCUMENTATION TO: FINANCIAL AID OFFICE, Helena College, 1115 N. Roberts Street, Helena, MT 59601, or  
fax to: 406-447-6397.



## Child/Elder Care Expenses

\_\_\_\_\_  
 Last Name                      First                      Middle Int.                      Student ID/SS#

\_\_\_\_\_  
 Spouse's Name                      Last                      First                      Student ID/SS#  
 (If Applicable)

**You indicated that you will pay child/elder care expenses between  
 (month/year) \_\_\_\_\_ and (month/year) \_\_\_\_\_.**

Dependent Name	Age	Costs Per Month	Care Provider	Signature of Provider	Phone #

I certify that:

1. None of the expenses listed on this form will be covered by another agency, and I will be paying these expenses myself.
2. The information on this form is true and accurate to the best of my knowledge, and I will provide proof of payment, if required.
3. If married, my spouse has not, and will not, claim these expenses.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Warning: If you purposely give false or misleading information to help establish eligibility for federal student aid, you may be subject to \$10,000 fine, or prison sentence, or both.**