



Faculty Name:

Supervisor:

PERFORMANCE/SELF-ASSESSMENT AY ___

RESPONSIBILITY AREA (REQUIRED): INSTRUCTION (CLASSROOM)

Classroom Performance	Narrative
1. Content mastery is evident	
2. Engagement with students is apparent	
3. Learning is assessed	
4. Planning and/or intentionality is evident	
5. Environment is conducive to learning	
6. Positive comportment is demonstrated	

Instructional Practices	Narrative
1. Incorporates innovative practice(s) as appropriate.	

Course and Program Level Assessment	Narrative
1. Actively participates in assessment at all levels.	
2. Assesses effectiveness of own courses within the context of larger program assessment.	
3. Incorporates results of assessments into curricular and other revisions.	

Management of classroom, instructional equipment, lab, shop, or clinic	Narrative
1. Classroom, lab, shop, or clinic (physical or virtual) policies and/or procedures are clearly communicated in writing to students.	
2. Classroom, lab, shop, or clinic (physical or virtual) area is well-maintained by faculty member.	
3. Classroom, lab, shop, or clinic (physical or virtual) area is maintained in accordance with accepted safety standards and/or ADA compliance guidelines.	

4. Orders supplies for classroom, lab, shop, or clinical area (physical or virtual) within budget, following current College policies.	
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RESPONSIBILITY AREA (REQUIRED): COLLEGE SERVICE

College Service	Narrative
1. Serves as chair or member of 1 or more college-level committees.	
2. Serves on ad-hoc, hiring, or other campus committees or groups (including serving as student club advisor).	
3. Actively participates in college-sponsored training and professional activities.	

Development and Revision of Curriculum and Course Material	Narrative
1. Regularly reviews curriculum, curricular materials, and assessments.	
2. Follow appropriate process(es) for curricular changes. <i>Reports from the assessment database can be attached as evidence of curricular development/revision.</i>	

RESPONSIBILITY AREA (REQUIRED): PROFESSIONAL DEVELOPMENT

Professional Improvement Activities – Educational and Occupational	Narrative
1. Attends professional improvement such as seminars, workshops, training, and/or coursework.	



RESPONSIBILITY AREA (Must meet 2 of 5 categories): ADDITIONAL REQUIREMENTS

Scholarly Activities	Narrative
1. Participates in activities such as presentations, publication, development of projects, and/or research that relates to the discipline.	

Professional/Occupational Recognition	Narrative
1. Receives professional/occupational recognition such as awards, certifications, or honors.	

Participation in Professional Organizations	Narrative
1. Maintains membership in organizations directly related to the discipline.	
2. Serves as an officer, participates in meetings, or other direct service to the professional organization.	

Serving on Advisory Boards, Consulting, and Related Activities	Narrative
1. Serves as consultant to industry, education, discipline, or other organizations relating to the instructional field.	

Create and/or Organize Campus or Community Events	Narrative
1. Works with necessary areas/employees to help organize or create campus or community events.	

DIRECTOR COMMENTS/RESPONSE (Optional)

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FACULTY COMMENTS/RESPONSE (Optional)

Faculty signature does not necessarily indicate agreement with this evaluation and is required only to indicate that you have had an opportunity to review it and discuss the contents with your division director.

The following signatures indicate that this evaluation has been reviewed:

FACULTY SIGNATURE: _____ DATE: _____

DIRECTOR SIGNATURE: _____ DATE: _____

DEAN/CEO SIGNATURE: _____ DATE: _____