

Helena College Library
Minutes of the Advisory Committee Meeting
Wednesday, November 14, 2012, 3:00 – 5:00pm
Lecture Hall, Room 125, Donaldson Campus

Attendees

Committee Members present: Jeff Block, Mike Cronin, Christian Frazza, Judy Hart, Tia Kelley, Mary Lannert, Sandy Sacry, Shali Zhang, and Della Dubbe, Director **Absent:** Elizabeth Stearns-Simms

Guests present: Mike Wiederhold, Elyse Lovell, Elizabeth Karr

Meeting was called to order at 3:05pm.

- 1) Roundtable introductions were held.
- 2) The new library brochure and Elizabeth Karr's Prezi presentation on library services were presented.
- 3) Elizabeth Karr and Elyse Lovell shared their collaborative experience in the Psychology 101 physical classroom and Moodle course shell.
- 4) There was a discussion of library services on the airport campus. The display of trade journals and popular magazines on the airport campus was completed and favorably received. Della shared her ideas for a library kiosk to provide library instruction and support for students and a checkout procedure that would allow on-shelf hold delivery to the airport campus.
- 5) Minutes of the previous meeting, April 26, 2012 were read. Mike Cronin made a motion to approve the minutes and Jeff Block seconded the motion. Motion passed.
- 6) The FY12 annual report, prepared by Janice Bacino, was reviewed by the group. A change was made to the goals portion of the report in regard to the library management system module for acquisitions. It was decided that this module was not necessary for a library of our size. We will rethink this decision when a firm decision is made collaboratively with our affiliate libraries in regard to a new Integrated Library System (ILS).
Della presented her Director's Report sharing meetings and accomplishments of the past three months.
- 7) One-time-only budget requests were submitted to Russ Fillner. They included monies for the library kiosk at the Airport Campus and a scanner/computer station in the library on the Donaldson Campus.
- 8) Mike Brown will complete the follow-up survey of the SAILS assessment of information literacy skills spring semester.
- 9) Ways the library can help with community building at Helena College and beyond were discussed. We will participate in the Big Read again this year in collaboration with Lewis & Clark Library. Della has contacted Beth and Ginnie Lo to do a presentation on their children's books at Lewis & Clark. Joyce Walborn and Karen Henderson will lead the HC Library discussion of the Joy Luck Club. The idea of a One Book Helena College program for Fall 2013 was favorably received.

Library hours were discussed. It was decided to postpone any changes as hours seem sufficient for now. The virtual library, databases, catalog, etc. are available 24 hours.