

HELENA COLLEGE LIBRARY
REPORT FOR THE ADVISORY COMMITTEE
FALL SEMESTER 2013

HELENA COLLEGE INSTITUTIONAL MEETINGS:

- The Library Advisory Council met on April 24, 2013
- Della serves on the Academic Standards and Curriculum Review committee, the Budget Committee, the College Council as representative for the Budget Committee , the Academic Leadership Committee, and the Faculty Senate
- Elizabeth Karr serves on the IT Committee and Diversity Committee and maintains a rotating diversity display in the library
- Mary Ann George serves as President of Staff Senate and as Staff Senate representative on the College Council, and on the Professional Development Committee
- Della gave an introduction to the new library website at Convocation in August
- Elizabeth shared faculty library services with adjunct faculty at their fall orientation
- Della and Elizabeth shared faculty library services with the airport faculty at their fall orientation

MEETINGS AND CONFERENCES:

- Della hosted the May meeting of the State Librarians' Roundtable
- Della continues to serve on the Montana Library Association (MLA) and Pacific Northwest Library Association (PNLA) Boards – her term ends July 2015
- Della met with Montana Academic Librarians in Butte to discuss collaborative efforts
- Della attended the PNLA Conference in Boise in August
- Elizabeth and Della attended two sessions each of the Forward Focus online conference for community college librarians
- Della attended both the General Session and a Focus Group session for Library Strategic Planning at Mansfield Library in Missoula in October

LIBRARY ADMINISTRATION:

- The Library Annual Program Assessment Plan was submitted September 2013

COMMUNITY OUTREACH:

- The library hosted three "Big Read" programs in coordination with Lewis & Clark Library – a book discussion led by Ben Nickol (7), a presentation by Ellen Baumler (90), and a 1920's Game Day (15)
- Elizabeth and Mary Ann created 5 bulletin board displays, 13 shelf displays, 3 online displays, and a wall display of psychology research posters
- Elizabeth worked with Elyse Lovell in preparation for the Research Day for Psyx 100

GOALS COMPLETED FY2013:

- Extend library hours – Now offering extended hours for library instruction upon request
- Conduct usability study of website – DONE
- Create a library kiosk and enable hold delivery and checkout at airport campus – DONE
- Develop embedded library service in Moodle – DONE
- Create scanner station for student use – DONE

OTHER ACHIEVEMENTS FY2013:

- Weeded entire collection and purchased necessary replacements
- Developed a new library website after evaluating usability surveys and student/faculty interviews
- Developed a selection and purchase schedule for McNaughton leisure reading and Choice and Library Journal selections
- Purchased door counter – IT installed
- Updated Collection Development Plan
- Developed consistency in, and content additions to, resource guides
- Purchased and installed Library H3lp for chat reference with texting capability
- Elizabeth served as an embedded librarian in Moodle for Psyx101 and three nursing classes

GOALS FOR FY2014:

- Integrate books in reference, oversized and circulating collections
- Develop a copyright/fair use policy for Helena College faculty, staff and students with an accompanying informational webpage or resource guide
- Purchase and install touchscreen computer and mouse for the handicapped workstation
- Promote and expand embedded library services in Moodle classroom – presentation for faculty
- Create space and move airport campus program collections to airport campus
- Complete purchase of the Primo discovery tool for searching in collaboration with affiliates and make available on the library website
- Finish Library Operations Manual update

❖ Focus on Assessment

In library instruction sessions – ½ instruction, ½ practice OR one session instruction, return session practice that can be evaluated

Campuswide – information literacy class for credit – mini-mooc (could include Moodle)

Classroom sampling using NILRC or something similar

ONGOING:

- Encouragement for faculty purchase suggestions
- Collaboration with affiliates – meetings, collection development, services
- Encouragement for textbook additions to reserve collection for student use
From faculty, department, publisher, vendor

MISSION:

The mission of the Helena College Library is to provide the information resources and services necessary for student success in the programs, degrees, and certificates offered at the college. In pursuit of this mission, the library will provide a quiet space for study and inquiry and promote the concepts of life-long learning, intellectual freedom, and cultural enrichment.

The library will achieve this mission by collaborating with faculty, and the library community, in the selection, purchase, and creation of resources and services; and by providing information literacy instruction targeted to the college curriculum. Successfully accessing and using these resources and services will enable the information literacy necessary for student success at Helena College, in the workforce, and in further education attainment.

Submitted by Della Dubbe, Director of Library Services