

HELENA COLLEGE LIBRARY
REPORT FOR THE ADVISORY COMMITTEE
FALL SEMESTER 2015

HELENA COLLEGE INSTITUTIONAL MEETINGS:

- The Library Advisory Council met on April 16, 2015
- Della Dubbe serves on the Academic Standards and Curriculum Review Committee (ASCRC), the Budget Committee, the College Council as representative for the Budget Committee, the Instructional Council, the Faculty Senate, Executive Council of the Senate (ECOS), the Integrated Library System/Electronic Resource Management System (ILS/ERMS) Committee, Montana Campus Compact Advisory Committee (MTCC), and Treasure State Academic Information and Library Services (TRAILS)
- Jessie Pate serves on the Information Technology Committee, the Retention Subcommittee of the Recruitment, Retention and Completion Committee, and the eLearning Committee for MUS.
- Mary Ann George continues to serve as President of Staff Senate, as Staff Senate representative on the College Council, on the Professional Development Committee, Quality of Work Life, and is now Chair of the Montana University System Staff Associations (MUSSA) Committee
- Della Dubbe and Jessie Pate partnered with Information Technology (IT) for the spring student orientation sessions in January 2015.

MEETINGS AND CONFERENCES:

- In November, Della Dubbe, Mike Schulz, and Dean Shali Zhang attended and presented at the “Global Perspective: Academic Library Directors’ Forum 2014” in Shanghai, China, hosted by the Shanghai University of Finance and Economics. They also visited the Beijing Technology and Business University Library, the China Economic Information Network, and the China Youth University of Political Studies in Beijing.
- Della attended the meeting of the State Librarians’ Roundtable in Helena on December 3, 2014.
- Della continues to serve on the Montana Library Association (MLA) Board, with meetings in January and April, and the Pacific Northwest Library Association (PNLA) Board, with a retreat in February (her term ends July 2015)
- Della attended a Montana Academic Library Directors’ meeting at Montana Tech on February 4, 2015. Discussion involved a possible new ILS and other consortium building ideas.
- Jessie visited Ryan Hazen at the Corette Library on February 11, 2015 to inform her work with faculty in the Moodle classroom.
- Jessie and Della visited the University of Montana Mansfield Library to meet and work with their librarians on February 24, 2015.
- The library staff attended sessions with President Royce Engstrom on March 26, 2015.
- Jessie Pate attended the Extended Learning Institute (XLi) Conference at Carroll College on March 12-13, 2015.
- Della attended the Montana Library Association Conference in Bozeman April 8-9, 2015.
- Della and Mike Schulz will be co-presenting “China 2014: Global Perspectives on the Transformation of Academic Libraries” at the Academic Library Symposium in Missoula May 4-5, 2015. Jessie Pate will attend.

LIBRARY ADMINISTRATION:

- Della sent library data/statistics to Mike Brown, Institutional Researcher, for the Integrated Postsecondary Education Data System (IPEDS).
- The library’s FY2016 materials budget of \$82,000 was submitted in January, 2015. The Budget Committee asked that Departmental Budgets more than 3% above last year be reviewed for cuts. The library budget was reduced to \$76,800. Senior Leadership has asked that budget preparers review their budgets and put together a prioritized list of items from FY2016 requests for possible purchase in FY2015.

COMMUNITY OUTREACH – COLLEGE AND LARGER HELENA COMMUNITY

- The library staff partnered with the Helena College Diversity Committee by leading two book discussions on *Snow Falling on Cedars*, showing the movie in the Lecture Hall, and developing poetry month displays in the library and in Diversity Committee glass cases.
- The library also partnered with Diversity to host an informational display of five double-sided panels on Women's Suffrage in Montana for Women's History Month.
- In addition, Mary Ann George and Jessie Pate have created five interactive bulletin boards, and eighteen book displays in the library in FY2015. They have also partnered with marketing for two displays in the glass case at the Helena College entrance doors.
- Della Dubbe presented two dual credit group instruction sessions for Writing 101 classes from Helena High School and Townsend High School.
- The librarians have been working with Jennifer Murphy, past work-study student, on the development of library podcasts. These will possibly include dual credit instruction, the non-traditional student library experience, computer "shortcuts", book reviews, etc.
- Della assisted Robyn Kiesling by interviewing two students in the Office Technology mock interview assignment.
- Our library is partnering with the Lewis & Clark Library and other community organizations in the presentation of the Big Read again this year.
- Della will be hosting author Melina Ann Scott in the student center on April 29, 11 -1. Melina is the 13-year-old daughter of Tammy Burke, chemistry faculty member, and has written a 300 page book.
- Della plans to attend the Office Technology Capstone presentations on April 30.
- Della, Mary Ann, and Jessie attended the Helena College work day for Habitat for Humanity.

GOALS FOR FY2015

- Implement Primo discovery tool for searching, in collaboration with affiliates and other Montana academic libraries, and make available on the library website – DONE
- Develop and present Primo training sessions - DONE
- Work with Jessie Pate in improving collection of online statistics - DONE
- Create instruction materials, digital and print, on the usage of ebooks from our various vendors
- Assist in two Human Resources 101 classes by teaching the Information Literacy component - DONE
- Assist the Diversity Committee in the development of a community day/maker faire in the spring - POSTPONED
- Library space and services for airport campus – TO BE COMPLETED spring and summer 2015

ONGOING:

- Encouragement of faculty purchase suggestions
- Collaboration with affiliates – meetings, collection development, services
- Encouragement of textbook additions to be added to library reserve collection for student use
From faculty, department, publisher, vendor
- Continuous creation and updates to online subject and class guides
- Promote and expand embedded library services in Moodle classroom
- The Library Research Prize, developed with the help of faculty members Mike Cronin, Nathan Munn, Ben Nickol, Karen Henderson, and Shaun Scott was awarded the second week of spring semester. Winners were Jordan Mitchell, Donovan Lucibello, and Maria Murphy. Ongoing each semester