PROGRAM MISSION, GOALS, ACTION STEPS

PROGRAM: Library

DEPT. CHAIR: Janice Bacino

DATE SUBMITTED: May 15, 2009

CONTACT PERSON: Janice Bacino

PROGRAM MISSION STATEMENT:

The mission of the Library is to enhance instruction and learning by developing resources and access to information in support of the college's programs. The Library assists students in achieving success and contributes to the educational process by maintaining a balanced collection of materials in a variety of formats and by providing knowledgeable staff to help students with their information needs. The library also exists to foster the broader educational ideals of information literacy, intellectual inquiry and lifelong learning within the college and the greater Helena community.
Mission Statement/Goals
FY 2010

PROGRAM OUTCOME #1

Contribute to **STUDENT SUCCESS** by providing information literacy instruction and reference assistance.

Formulate educational initiatives that improve the ability of students to independently search for and evaluate information.

**Goal:** Provide at least two open workshops on research and creating citations in December and two in April.

**Goal:** Promote Book a Librarian service each semester by contacting at least 3 instructors who assign research projects and by requesting that they publicize the service.

**Goal:** Promote curriculum integrated instruction by engaging the General Education Department in at least one meeting by May 2010 on fostering information literacy and library skills in our students.

Provide self-help tools and individualized instruction to assist students at point of need (Reference).

**Goal:** Improve independent use of library by adding signage to at least three new areas by May 2010.

**Goal:** Create at least two course or program related pathfinders/research guides by May 2010.

**Goal:** Remove at least three clerical tasks from Front Desk by October 2009 to provide staffing that is focused on reference and research assistance.

**Goal:** By October 2010, develop at least three training modules for library work study staff that will improve their reference skills.
PROGRAM OUTCOME #2

CONNECT WITH COMMUNITY by creating an attractive, inviting library environment for use by UM-Helena students and the community.

Maintain an area with an appropriate atmosphere for study and contemplation.

Goal: Develop a few initiatives to reduce unnecessary use of the copier and its accompanying noise by May 2010.

Be available to school and larger community by maintaining consistent staffing of library.

Goal: Expand student access to Library by opening at least 4 Saturdays through each semester.

Goal: Limit the time the library is left un-staffed to less than one hour/month by exploring the possibility of work study double staffing for evening hours.

Integrate cultural opportunities into the library for the college campus and the community.

Goal: Participate in the city wide Big Read and host at least one related activity by December 2009.

Goal: Schedule at least two graphic exhibits per semester once institutional policy is adopted.

Improve communication with various clientele groups.

Goal: Meet with each senate (student, faculty, and staff) once a semester to report on library issues, to answer questions, and to solicit suggestions.
PROGRAM OUTCOME #3

**CREATE ACCESS** to information for our students, focusing on programs and degrees offered by the College.

Integrate library resources into weekend, online and distance learning coursework.

Goal: Continue to work with IT Department and Missoula to correct the misleading Mansfield Library tab in Blackboard before the end of FY 2010.

Foster use of electronic resources by improving usability and appearance of web presence.

Goal: Improve attractiveness of library web site by adding updated photos to at least 6 major library web pages by May 2010.

Goal: Successfully migrate all library web content to new website within one month of debut.
PROGRAM OUTCOME #4

DEVELOP RESOURCES by continually improving the quantity and quality of information resources in the library collection that support instructional programs and by developing the human resources that support all library activities.

Select specific purchases to support instruction in targeted programs.

Goal: Select and acquire items to fill the needs identified by General Education faculty in the areas of life and physical sciences by May 2010.

Evaluate growth of the collection.

Goal: Build the core collection by adding relevant volumes to the collection at a rate of at least .6 volumes per FTE per semester.

Goal: Establish a print fiction and leisure reading collection by December 2009 if requested funding is approved.

Support the excellence and growth of library staff through professional development.

Goal: Seek institutional funding for Library Technician to attend state or national library conference by May 2010.