ONLINE LIBRARY RESOURCES:

RESOURCE GUIDES by Subject

. . . to locate articles on your topic in newspapers, magazines and journals.

To access the library’s subject-specific research guides, go to the library’s homepage and look under Resources – Resource Guides by Subject

Our resource guides gather all of the library’s electronic resources (websites, ebooks, databases, electronic journals and articles, etc.) and new books of a particular subject into online guides (examples: nursing, history, biology, theatre, etc.). Using a resource guide will give you access to the most relevant databases and areas to look for books in the library’s collection.

ENCYCLOPEDIAS

- AccessScience
- Britannica Online
- Credo Reference
- Grolier Online

. . . to find background information and gain a broad understanding of terms and topics for your assignment. Credo is especially helpful for a topic search. From the library homepage, go to:

Resources . . . Encyclopedias

ONLINE CHAT W/ A LIBRARIAN

Have a research or reference question? Just click the “chat online” box located at the bottom of every page of the Helena College website to connect with library staff. Don’t forget to select the “Library”! 😊

LIBRARY RESEARCH TUTORIAL

The Library offers an online research tutorial open to all students with a Moodle account called “Helena College Library Research Tutorial Course.” It is available from the Moodle Welcome screen once you are logged in. You must enroll in the course to take the tutorial. Students can find online tutorials on how to use some of our different databases on the following Web page from the library homepage:

Research Help - Library Tutorials

Helpful Hints for online searching

- Limit results to full-text
- Choose to view scholarly or academic peer-reviewed journals
- Select PDF format over HTML format
- Use folders to save articles
- Check reference lists and/or bibliographies at the end of a work for further research/info
- When you find an article you like, look at the subject terms used to classify it and perform a subject search using those exact terms (spelling + punctuation must be the same in a subject search)

How to Cite

Find out how to cite sources and format papers in APA, MLA, or Chicago styles. The Hacker Guide is an easy online resource for all of these styles: you just select the type of resource you have from a drop-down menu and you are redirected to directions and an example on how to cite that source—no page turning necessary!

How to . . . Cite Sources
ON-SITE LIBRARY RESOURCES:

BOOK A LIBRARIAN

Use this service to work one-on-one with the librarian in researching your topic. Sign up at the library front desk or use the online form (Forms – Book a Librarian) found on the library website. You can also “live chat,” call or email to set up a session.

447-6943 or library@umhelena.edu

BOOKS

Don’t forget to take a look at the library stacks to locate books about your topic. Be sure to look at these same numbers in the Reference collection and the Oversize collection. Library staff can help you find the general subject area your topic falls under so that you can easily browse the shelves for relevant resources. Consult the library’s online catalog for print and electronic books on a specific topic:

Books... Library Catalog

Use the following resource to help you format your paper and cite your sources properly:

Bibliographic Style (APA):
Hacker, Diana. A Pocket Style Manual. 6th Ed. REF 808.042 HAC or 808.042 HAC

MAGAZINES ON DISPLAY

The library has a nice assortment of print magazines and journals selected for general interest and for specific college program areas. Most are kept at least six months, some longer. Ask at the desk for help in locating older issues. All print magazines and journals are available for check out.

COMPUTERS and other reasons to visit

We have five computers for online research in the library. We also have a quiet place to study with comfortable seating, tables and carrels. There is a study room with a flat-screen TV, whiteboard and table that groups of two or more students can reserve. The library also has a small popular fiction and nonfiction collection to be checked out and a guitar for on-campus use. We welcome your thoughts and responses on our monthly community board display located by the ALCC entrance to the library (library staff offers candy at the board in thanks for your participation!).

CONTACT US

Your Helena College Library Staff is here for you. Who we are:

Library Technician: Mary Ann George
Librarian: Elizabeth Karr
Director of Library Services: Della Dubbe

Phone: 406-447-6943
Email: library@umhelena.edu

“Chat online” by clicking the blue box located at the bottom of every page of the Helena College website.

Or come on down to visit! We’d love to hear from you 😊.

HOURS

Helena College Library is open:

Monday – Thursday: 8:00 a.m. - 6:00 p.m.
Friday: 8:00 a.m. - 5:00 p.m.