Standard Five -- Self Study Committee
Library and Information Resources

Agenda
Friday, December 19, 2008
Room 102O
10:00 am

1. Minutes

2. Questions & feedback on process of using the blog http://libraryselfstudy.blogspot.com/

3. Discussion of Indicators

Standard 5.B– Information Resources and Services
Information resources and services are sufficient in quality, depth, diversity, and currency to support the institution’s curricular offerings.

a. 5.B.1 Equipment and materials are selected, acquired, organized, and maintained to support the educational program

b. 5.B.2 Library and information resources and services contribute to developing the ability of students, faculty, and staff to use the resources independently and effectively.

c. 5.B.3 Policies, regulations, and procedures for systematic development and management of information resources, in all formats, are documented, updated, and made available to the institution’s constituents.
Standard Five Self Study Committee
Library and Information Resources
Meeting Minutes
Friday, December 19, 2008
10:00 a.m.
Donaldson 102O

ATTENDEES
Janice Bacino, Danny Straw, Candace Pescosolido, Suzanne Hunger, Joella Foust, Alan Thompson, George Sonnenberg, Dave Kneebone. Excused absent: Mike Cronin, Marci Watson.

MINUTES
The minutes of the October 28, 2008 meeting were reviewed and approved. (Dave moved, George seconded)

BLOG
Discussion was held on the process of conducting our self study through the use of the blog http://libraryselfstudy.blogspot.com. Overwhelmingly the group felt this was an effective and convenient method to use for sharing information and ideas and for documenting our deliberations.

DISCUSSION OF INDICATORS -- OBSERVATIONS AND SUGGESTIONS
Janice presented information on three indicators to be examined and discussed.

5.B.1 Equipment and materials are selected, acquired, organized, and maintained to support the educational program.

- how does the library specifically choose what and what not to purchase? The Collection Management Policy was briefly reviewed.

5.B.2 Library and information resources and services contribute to developing the ability of students, faculty, and staff to use the resources independently and effectively.

- create more web resources to inform staff of library services and policies.
- create booklists on topics to create awareness of items in collection.
- create more guides to self guided research and use of catalogs and databases.
- in general find ways to may use of the library less challenging to users.
- a class in research methods is needed.

5.B.3 Policies, regulations, and procedures for systematic development and management of information resources, in all formats, are documented, updated, and made available to the institution’s constituents.

- what has been the formal approval process for the library’s policies?
- involve the Library’s Advisory Board in this process by including them in the self study blog group.

MEETING SCHEDULE
The committee’s next meeting is TBA.

With no other discussion to come before the group, the meeting was adjourned.