



Helena College Library
Minutes of the Library Advisory Council Meeting
Wednesday, April 22, 2014, 3:00 – 4:30 p.m.
Lecture Hall, Room 125, Donaldson Campus

Attendees

Committee Members present: Mike Cronin, Christian Frazza, Judy Hart, Tia Kelley, Mary Lannert, Sandy Sacry, Elizabeth Stearns-Sims, and Della Dubbe, Library Director

Guests present: Denise Runge, Valerie Martinez

- 1) Meeting was called to order at 3:12 p.m.
- 2) Minutes of the November 13, 2013 meeting were read. Judy Hart moved to approve the minutes. Motion carried.
- 3) Statistics for fall semesters, 2012 and 2013, were reviewed and compared.
- 4) Library Director's "Report for the Advisory Committee" was shared, reviewed, and discussed.

FY2014 goals were updated as completed or unfinished, ongoing goals were discussed, and a new goal to implement a library research prize was added.

The director shared the current library budget for FY2014 and requested budget for FY2015. The FY2014 budget was cut by the library director as requested by senior leadership. A new request for the replacement of milk glass with clear glass in interior library windows was included in FY2015 budget.

Summary of remainder of report: Books in the reference collection were made circulating and integrated; the plan for Airport Campus Library was placed on hold; the Primo discovery tool for academic libraries is in the implementation phase ; the Library Operations Manual was updated; a letter of resignation for reference librarian, Elizabeth Karr, was received; a letter of support for next generation integrated library system (ILS) was signed by Dean Bingham; the library report for the Helena College Year Three Self-Evaluation was submitted.

- 5) Addition of a student and staff member on the library council was unanimously approved.
- 6) The meeting was adjourned at approximately 4:30 p.m.