



Provide Accommodations for Students in Canvas

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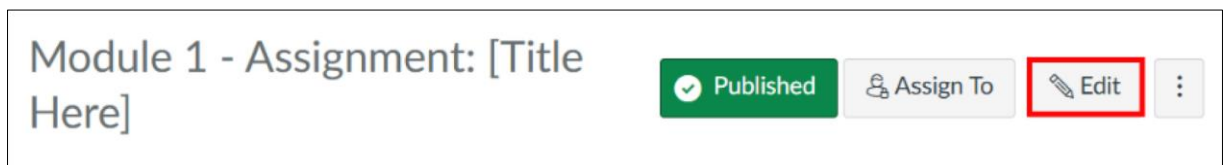
Assignments

How to Extend Due Date

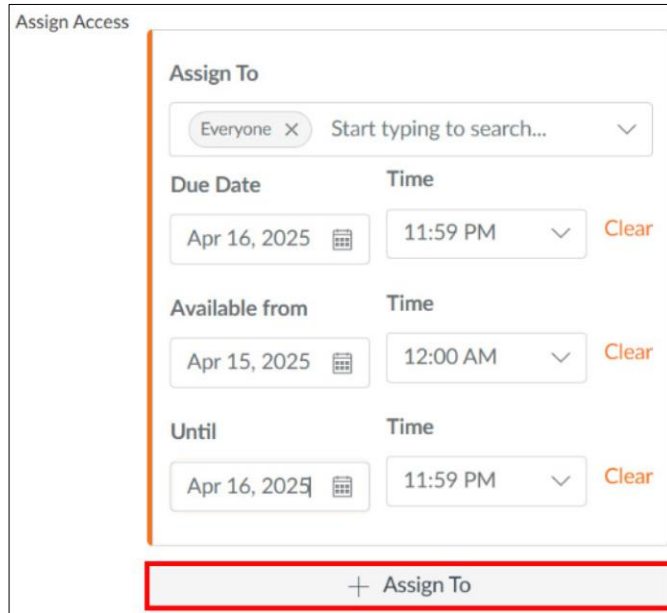
1. Choose **Assignments** from the course navigation and click on the assignment.



2. Click the **Edit** button.



3. Scroll down to the **Assign Access** box. To change the due date for a specific student, click the + **Assign To** button.



4. Assign to a specific student from a drop-down list and change the **Due Date**. Click **Save**.

Assign To

Amy x Start typing to search... v

Due Date Time

Apr 28, 2025 11:59 PM Clear

Available from Time

Clear

Until Time

Clear

How to Provide More Attempts

NOTE: Before the instructor can proceed with these steps, the student needs to send the assignment file to the instructor (e.g., via email).

If an assignment has a limited number of attempts, and you want to provide an **additional attempt** for the **student with accommodations**, follow these steps:

1. In Course Navigation, click the **Grades** link.

Home

Announcements

Syllabus

People

Grades

Modules

Assignments

Quizzes

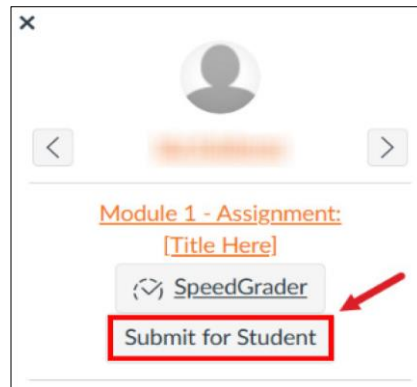
Discussions

Panorama

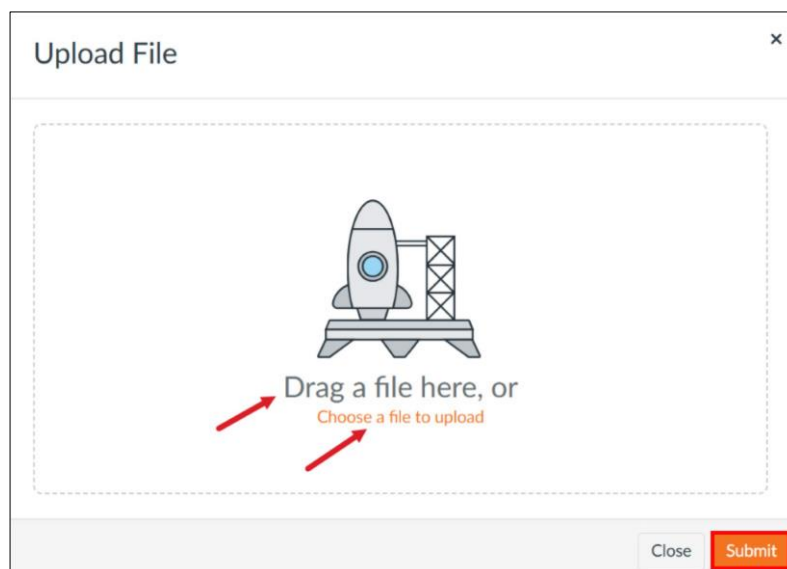
2. Locate the student's name and assignment. Click the **Gradebook cell [1]** and click the **Grade Detail Tray** icon [2].

Student Name	Notes	Module 1 - Assignment: [T Out of 5
[Redacted]		-
[Redacted]		<div>1</div> <div><div></div> /5 <div>2</div></div>
[Redacted]		-


3. In the pop-up window, click **Submit for Student**.





4. In a new Pop-up window, you can **drag** or **upload** a file that the student sent to you. Click **Submit**.



- After submitting the assignment on behalf of the student, you will see a **new assignment** icon in the Gradebook along with the **submission details** in the Grade Detail Tray, where you can also view the uploaded file in SpeedGrader.

Student Name	Notes	Module 1 - Assignment: [T
		Out of 5
		-
		
		-


< >
Module 1 - Assignment: [Title Here] >
 SpeedGrader
Submit for Student
Submitted by [Name]
Mar 26 at 8:25am

Discussions


How to Extend the Due Date

- Select **Discussions** from the course navigation menu and select the discussion.

Grades 6
Discussions
People

Discussion: Self-Introduction
Last post at Feb 14, 9:49 AM
100 pts - 70 pts 0 1 ✓

- Click three dots (located on top right) and select **Edit** from a drop-down list.

1 Reply ✓  1
○ Mark All as Read
✉ Mark All as Unread
✎ Edit 2
🗑 Delete
🔒 Close for Comments
👤 Send To...

3. Scroll down to the **Assign** box. To change the due date for a specific student, click the **+Add** button.

Assign

Assign to

Everyone X

Due

Apr 16, 2024, 11:59 PM

Available from

Apr 15, 2024, 12:00 AM

Until

May 16, 2024, 11:59 PM

+ Add

4. Assign to a specific student from a drop-down list and change the due date.

Assign to

Sophia X

Due

Apr 26, 2024, 11:59 PM

Available from

Until

+ Add

Classic Quizzes

How to Extend Due Date

1. Select the **Quizzes** link on the Course Navigation Menu and select the quiz.

Library Resources

Announcements

Assignments

Quizzes 1

Discussions

Grades

Assignment Quizzes

Is Online Learning for Me? 2

34 pts 34 Questions

Is Online Learning for Me?

34 pts

2. Click **Edit**.



3. Scroll down to the **Assign** box. To change the due date for a specific student, click the + **Add** button.

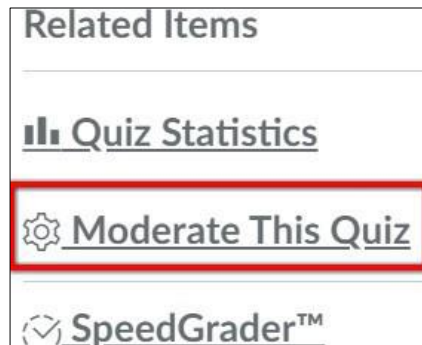
A screenshot of the 'Assign' box in the SpeedGrader interface. The box has a title 'Assign' on the left. Inside, there's a section 'Assign to' with a dropdown menu showing 'Everyone' and a close button 'X'. Below that is a 'Due' date field showing 'Apr 16, 2024, 11:59 PM' with a calendar icon. Then there are two date fields: 'Available from' showing 'Apr 15, 2024, 12:00 AM' and 'Until' showing 'May 16, 2024, 11:59 PM', both with calendar icons. At the bottom of the box, there is a button labeled '+ Add' which is highlighted with a red rectangular box.

4. Assign to a specific student from a drop-down list and change the due date.

A screenshot of the 'Assign' box in the SpeedGrader interface. The box has a title 'Assign' on the left and a close button 'X' on the right. Inside, there's a section 'Assign to' with a dropdown menu showing 'Sophia Hernandez' and a close button 'X'. Below that is a 'Due' date field showing 'Apr 26, 2024, 11:59 PM' with a calendar icon. Then there are two empty date fields: 'Available from' and 'Until', both with calendar icons. At the bottom of the box, there is a button labeled '+ Add' which is highlighted with a red rectangular box. A red arrow points to the calendar icon in the 'Due' date field.

How to Provide More Attempts and Extra Time

1. Open the quiz, scroll down (or scroll to the left depending on the size of your monitor screen), and click **Moderate This Quiz**.



2. Click the pencil icon and change **Attempt** and **Time** accordingly for specific students. **Save** the changes.

Moderate Quiz						
Search People						Filter
<input type="checkbox"/>	Student	Attempt	Time	Attempts Left	Score	
<input type="checkbox"/>	Student, John	3	finished in less than a minute	0	0	
<input type="checkbox"/>	Student, John	--		3		
<input type="checkbox"/>	Student, John	--		3		

Student Extensions

Extensions for

Extra Attempts:

everyone already gets 3

2

attempts

Extra time on every attempt:

everyone already gets 20 minutes

10

minutes

Quiz attempts whose availability dates have passed will still auto-submit even if the extended time has not expired.

☐ Manually unlock the quiz for the next attempt

Cancel

Save

New Quizzes

How to Extend Due Date

The steps for extending due dates in **New Quizzes** are the same as in **Classic Quizzes**. (Refer to Page 6 in this guide.)

How to Provide More Attempts and Extra Time

You have **two options** in New Quizzes for accommodating students.

Option 1: Apply Course-Level Accommodations (Time Multiplier Across All New Quizzes)

This method applies a time multiplier to **all New Quizzes** in the course for the selected student. You only need to set this once.

1. Open your course and select **Quizzes** from the Course Navigation menu.
2. Click into **any New Quiz**, then click the **Build** button.
3. From the Build page, select the **Moderate** tab at the top.
4. Locate the student and **click the student's name** (not the pencil icon).
5. In the **Accommodations** panel that opens, select **Time limit multiplier**.
6. Enter a multiplier (e.g., **1.5x** for time-and-a-half or **2x** for double time).
7. Click **Save**.

This accommodation will apply automatically to all New Quizzes in the course that have a set time limit.

Build **Moderate** Reports Exports Return

Moderate

Speedgrader

Search by name or exact ID Show All

This assessment has 1 attempt in progress.

Student	Attempts	Score	Time	Log	Accommodations
[Student Name]	---	---	---	---	None
[Student Name]	---	---	---	---	None

Course Accommodation

These settings will be applied to all the quizzes in this course for this student except for the already in-progress attempts.

Assessment Settings
Time limit - 20 min

Time adjustments
Time limit multiplier: 1.50

☐ Reduced answer choices

☒ Apply these changes to the in-progress attempts as well

Cancel Save

Option 2: Provide Extra Time or Attempts for a Single New Quiz

Use this option when a student only needs accommodations on **one quiz**.

1. Go to the **Quizzes** page in Course Navigation.
2. Click on the desired **New Quiz**, then click the **Build** button.
3. Click the **Moderate** tab at the top of the screen.
4. Locate the student and **click the pencil icon** in the **Accommodations** column.
5. In the **Manage current attempt** window, adjust any of the following:
 - a. **Additional Attempts** (enter the number of extra attempts)
 - b. **Time adjustments:**
 - i. Add extra time (minutes or hours)
 - ii. Remove time limit
 - iii. Choose other time-related settings
6. Click **Apply** or **Save**.

These changes apply only to the specific quiz you are editing.



Build **Moderate** Reports Exports Return

Moderate

Speedgrader

Search by name or exact ID Show All

This assessment has 1 attempt in progress.

Student	Attempts	Score	Time	Log	Accommodations
[Student Icon]	---	---	---	---	None 
[Student Icon]	---	---	---	---	None 

Current Quiz Accommodation

[Redacted Student Name]

These settings apply to the current quiz only, including the in-progress attempts.

No attempts have been recorded yet.

Assessment Settings
1 attempt

Additional Attempts
0

Assessment Settings
Time limit - unlimited

Time adjustments
None

☐ Reduced answer choices