

Nickname Your Canvas Course

Easily identify your courses across terms

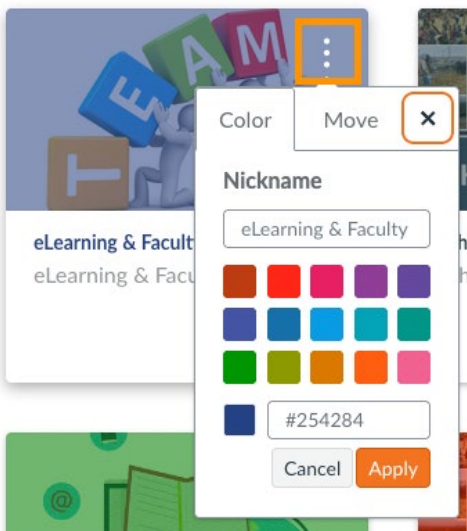
If you teach the same course across multiple semesters, like WRIT 101 or BIOB 160, Canvas may show identical titles in your Dashboard, Calendar, Inbox, and when importing from Commons. This can make it hard to know which course is which.

Course nicknames are custom labels you assign that only you can see. They help you stay organized without changing the official course name for students.

How to Add a Nickname

1. Go to your **Dashboard** in Canvas.
2. Make sure you are in **Card View**.
3. Click the **three dots (:)** on the course card.
4. Enter a nickname in the **Nickname** field.
 - a. Example: WRIT 101 202530 or Algebra 101 F25
5. Click **Apply**.

Nicknames appear in your Dashboard, Calendar, Inbox, and course selection menus. You can update or remove them at any time.



Tips for Naming

Use a consistent format such as:

Course Name TermCode

Examples:

- WRIT 101 202570
- M 151 Fall 2025
- SOCI 211 F25

Need help?

- [View courses in the Card View Dashboard \(Canvas Guide\)](#)
- Contact: elarning@helenacollege.edu