Associate of Applied Science -- 66 credits						
Accounting Technology						
Name:				Date of Entry:		Advisor:
Dual Major With:				Academic Plan Advisor:		
Transferred From:						
Credit Hours Transferred In:				Must complete 50% of degree through Helena College		

Course #	Course Title	CR	Pre - Requisites	SEM	Grade	Comments
1st Semester – 15 credits						
ACTG 101	Account Proced I	3				
BGEN 105	Intro to Bus	3	WRIT095 or placement in WRIT101 or WRIT121T			
Choose One Math:						
M 108T	Business Math	3	Placement or M 065			
M 121	College Algebra	3	Placement or M 095			
Choose One Writing:						
WRIT 121T	Intro to Tech Writ	3	Placement or WRIT 095			
WRIT 101	College Writing	3	Placement or WRIT 095			
Choose One Office Technology Course:						
TASK 113	Key and Doc Proc	3				
CAPP 154	MS Word	3				
2nd Semester – 18 credits						
ACTG 102	Account Proc II	3	ACTG101 or consent of instructor			
ACTG 205	Computer Acct	3	ACTG 101			
BGEN 201	Found of Bus Eth	3	BGEN105 and WRIT101 or WRIT121			
CAPP 156	MS Excel	3				
Elect Credit		3				
Choose one of the following:						
HR 110T	Career Dev and HR	3				
PSYX 100	Intro to Psych	3	WRIT095 or placement in WRIT101			
SOCI 101	Intro to Sociology	3				
3rd Semester – 18 credits						
ACTG 211	Income Tax Fund	3				
ACTG 180	Payroll Acct	3	ACTG101, placement into M108T or M121			
ACTG 201	Prin of Fin Acct	3	ACTG102;M108T or M121			
CAPP 266	Adv MS Excel	3	CAPP 156			
Choose one Econ:						
ECNS 203	Prin of Mic & Mac	3				
ECNS 201	Microeconomics	3				
ECNS 202	Macroeconomics	3				
Choose one Communication:						
COMX 111	Intro to Pub Speak	3				
COMX 250	Intro to Pub Relat	3	WRIT121T or WRIT101 or consent			
4th Semester– 15 credits						
ACTG 202	Prin of Manag Acct	3	ACTG201; M108T or M121			
ACTG 215	Found of Govt Acct	3	ACTG101, ACTG102			
ACTG 299	Capstone : Acct	3	Consent of Instructor			
BGEN 235	Business Law I or II	3	BGEN105			
Choose one of the following:						
ACTG 298	Internship	3	Approval needed			
ACTG 292	Independent Study	3	Approval needed			
ACTG 230	Intro to SABHRS	3	ACTG101			
Developmental Coursework:						

September 24, 2013
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