



Helena College Institutional Competencies

Diversity

The student will learn to recognize and value individual, group and cultural differences from and within local, national and global perspectives and contexts.

- Critically examine the cultural, historical, social, economic, and/or political circumstances that produce and shape different social/cultural systems and communities either nationally and/or globally.
- Identify processes by which identities and notions of difference are constructed, reinforced, and change over time.
- Examine how power structures, oppressions, and privilege shape the conditions of one or more underrepresented groups as well as various strategies and tools for empowerment, equity, social justice, and inclusion.

Information Literacy

The student will learn to locate needed information, managing and evaluating the extracted information and using it critically and ethically.

- Pursue critical inquiry by using authentic questions, curiosity, and a willingness to challenge previously held beliefs in order to make new discoveries.
- Demonstrate persistence, flexibility, and patience in a strategic search for information, while recognizing that it may vary greatly in format, perspective, and value.
- Evaluate content among varied and conflicting perspectives in order to identify authoritative sources.
- Participate actively in scholarly or professional conversation by properly citing past research and accurately representing creators' intended meaning.

Technology Literacy

The student will use appropriate technology to access, manage, integrate, or create information, and/or use technology to effectively accomplish a given task.

- Internet and email: web search, web navigation, send and receive email, email attachments, security, messaging.
- Operating system operations: locating and executing programs, booting, login, updates.
- File management: navigation in OS, create files, folders, copy, delete, rename and upload files, Zip and unzip files, access Flash drive.
- Word processing software basics.
- Presentation software basics.
- Spread Sheet software basics.