How to Access Your Grades and Unofficial Transcript Online


2. Click on the “Student Portal” link located in the upper right corner of the screen.

3. Click the “MyHC” link below to login:

4. Enter your NetID and Password.*

*Note: If this is your first time using this service, you are required to Activate your NetID. After successful activation, you will be able to access Student Email, Moodle, MyHC and Password Manager. If you do not know your NetID follow the links from Student Portal to Technical Support-IT Department-Students and select “Look up NetID.” Or select “Forgot Password” to reset your password if you know your NetID.
5. Once in your MyHC select the “Student Records” link on the Student Profile landing page.

6. Select the “Academic Transcript” link from the Student Services tab to view your unofficial transcript. Select the Submit button. You can view your Holds, Midterm Grades, Final Grades, and Account Summary by Term from the Student Services tab.